INVENTORY
OF
AGENCIES, BOARDS
AND
COMMISSIONS
1988

Alberta

GOVERNMENT OF ALBERTA

9-01293/

This inventory was prepared by the Project Management Division, Alberta Executive Council Office. It represents a compilation of information provided by the departments and agencies of the Government of Alberta during the summer of 1988. This publication reflects the organizational changes which were announced by the Premier on September 7, 1988. The most significant of those changes was the creation of the Department of Health by combining the former Department of Hospitals and Medical Care with the community health program components of the former Department of Community and Occupational Health.

The agencies, boards and commissions are listed under the ministries with which they are associated or through which funding is provided.

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ALBERTA COLLEGE OF ART - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time except staff)	Dale Simmons (Chairman) Donald F. Becker Pauline Prins Malcolm L.S. Bryce Margaret Andrekson Garfield Anderson Barbara Joffe President, Alberta College of Art One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic staff
Vacancies:	None.
Appointment Procedure:	The Chairman and members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other statutory members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798

ATHABASCA UNIVERSITY - GOVERNING COUNCIL

Authorization: Universities Act.

Purpose: To manage and control property, revenues, business and affairs of the University.

Method of Financing: Vote 2, Department of Advanced Education.

Membership:
(All part-time
except staff)

Donn Larsen (Chairman)
Jack E. Kasenberg
Blaine Logan
Andrew Kubicki
Haig Lewis
Robert William Prather
Margaret L. Wensink
Pauline Huculak
Gilbert Brinsmead
Carolyn Oldale
Robert Morton
Dick Aberg
Myrna Merriman
Kurt Adolph Beier
Gerald Stoppel
President, Athabasca University
Three Vice-Presidents, Athabasca University
One representative - Student body
One representative - Non-academic staff
Five representatives - Academic Staff Association
One representative - Tutors' Association

Vacancies: None.

Appointment Procedure: The Chairman and not more than fourteen members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. All other members are appointed by Ministerial Order.

Term of Office: All members are appointed to terms not exceeding three years and are eligible for one additional term. The Chairman is always eligible for reappointment.

Remuneration Arrangements: N/A.

Records of Deliberations: Minutes are recorded and filed.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: Once a month.

Duration: Continuing.

Contact Person: Linda J. Richardson - 427-3798

BANFF CENTRE FOR CONTINUING EDUCATION - BOARD OF GOVERNORS

Authorization:	Banff Centre Act.
Purpose:	To manage and control the property, revenues, business and affairs of the Banff Centre.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time except President)	Jennie Belzberg (Chairperson) Marshall Williams Maureen Hemingway Peter L.P. MacDonnell Roger Beaulieu Adele Armstrong Judith Mastromonaco Lynn A. Patrick Brent Robert Baker Ed Bovey Paul Fleck - President, The Banff Centre One representative - Federal Government for National Parks Kenneth Taylor Roy McMurtry Sherrill MacLaren Gordon Pearce
Vacancies:	None.
Appointment Procedure:	All members, including one person nominated by the federal government, are appointed by the Lieutenant Governor in Council.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The Chairman is always eligible for re-appointment.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798

COUNCIL ON ADMISSIONS AND TRANSFER

Authorization:	Department of Advanced Education Act.
Purpose:	To improve arrangements for the admission of students and the transfer of program/course credits among universities, colleges, technical institutes and other post-secondary institutions.
Method of Financing:	Vote 1, Department of Advanced Education.
Membership: (All part-time)	Terry Moore (Chairman) Mary Lou Rose Ed Ryan 3 academic staff members from the universities 3 academic staff members from the public colleges and technical institutes 1 academic staff member from the provincially administered institutions 1 academic staff member from the hospital schools of nursing 1 academic staff member from the private colleges 1 college/technical institute student 1 university student
Vacancies:	None.
Appointment Procedure:	All appointments are made by the Minister.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term.
Remuneration Arrangements:	All members will be reimbursed for expenses. The Chairman, public members and student members will receive remuneration according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Council.
Frequency of Meetings:	As required; approximately once a month.
Duration:	Continuing.
Contact Person:	Marilyn Patton - 422-9021.

FAIRVIEW COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time except staff)	Ian Malcolm MacDonald (Chairman) Verna Grace Block Jerry Howis Frederick J. Friedmeyer Robert R. Little Frank Gaboury Alex Komisar President, Fairview College One representative - Academic staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other statutory members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798.

ALBERTA FOUNDATION FOR NURSING RESEARCH

Authorization:	Department of Advanced Education Act.
Purpose:	To enhance the quality and quantity of nursing research in Alberta for the purpose of improving nursing practice.
Method of Financing:	Vote 1, Department of Advanced Education
Membership: (All part-time)	Shirley Stinson (Chairperson) Sheila Embury Islay Arnold Mary Knox Two nominated by the University of Alberta Two nominated by the University of Calgary One nominated by the University of Lethbridge Two nominated by Alberta Association of Registered Nurses One nominated by Alberta Hospital Association One nominated by Alberta Public Health Association
Vacancies: (public members only)	One.
Appointment Procedure:	All members are appointed by the Minister.
Term of Office:	Initially, terms were three to five years; subsequently, members are appointed to a term of not more than three years and eligible for one additional term.
Remuneration Arrangements:	According to Schedule 2, Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Three to four meetings annually; or as required.
Duration:	Until March 31, 1993.
Contact Person:	Ralph Westwood - 427-5634

GRANDE PRAIRIE REGIONAL COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time except staff)	Hugh Impey (Chairman) Louise Zahacy Paul J. Evashkevich Edward Blowers Ernie Radbourne John Ternoway Robert W. Waldenberger Donna Tink Ralph Balisky President, Grande Prairie Regional College One representative - Academic staff Association One representative - Students' Council One representative - Non-academic Staff
Vacancies:	None.
Appointment Procedure:	The Chairman and members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other statutory members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798

GRANT MacEWAN COMMUNITY COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time except staff)	Peter Kossowan (Chairman) John E. McGee Rose Marie Nicas Ralph B. Young Werner Jappsen Richard J. Angus John Steffensen Fred J. Singer Fred Jeffrey President, Grant MacEwan Community College One representative - Academic staff Association One representative - Students' Council One representative - Non-academic staff
Vacancies:	None.
Appointment Procedure:	The Chairman and members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other statutory members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798

KEYANO COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education
Membership: (All part-time except staff)	Robert Byron (Chairman) Wendy Podborski Timothy R. Walsh Anne Budd Chief Jim Boucher Nora F. Flett Robert Barrett President, Keyano College One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic staff
Vacancies:	None.
Appointment Procedure:	The Chairman and members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other statutory members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798

LAKELAND COLLEGE - BOARD OF GOVERNORS

Authorization: Colleges Act.

Purpose: To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.

Method of Financing: Vote 2, Department of Advanced Education.

Membership:
(All part-time except staff)

Lorne H. Assheton-Smith (Chairman)
Larry Ruptash
Vreny Lauzon
Edward Jensen
Donald Purser
Randall C. Stafford
Bill Tennant
Pat Bullock - Representative of the Government of Saskatchewan
President, Lakeland College
One representative - Academic Staff Association
One representative - Students' Council
One representative - Non-academic staff

Vacancies: None.

Appointment Procedure: The Chairman, members of the public and representative of the Government of Saskatchewan are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other statutory members are appointed by Ministerial Order.

Term of Office: All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.

Remuneration Arrangements: N/A.

Records of Deliberations: Minutes are recorded and filed.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: Once a month.

Duration: Continuing.

Contact Person: Linda J. Richardson - 427-3798

LETHBRIDGE COMMUNITY COLLEGE - BOARD OF GOVERNORS

Authorization: Colleges Act.

Purpose: To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.

Method of Financing: Vote 2, Department of Advanced Education.

Membership:
(All part-time
except staff)

Douglas K. Thornton (Chairman)
Doreen Lois Little
Ken Hughes
Raemer Pepper
Rhonda Ruston
Everett W. Nowlin
Craig Simmons
President, Lethbridge Community College
One representative - Academic Staff Association
One representative - Students' Council
One representative - Non-academic staff

Vacancies: None.

Appointment Procedure: The Chairman and members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other statutory members are appointed by Ministerial Order.

Term of Office: All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.

Remuneration Arrangements: N/A.

Records of Deliberations: Minutes are recorded and filed.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: Once a month.

Duration: Continuing.

Contact Person: Linda J. Richardson - 427-3798

MEDICINE HAT COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education
Membership: (All part-time except staff)	Orville Shantz (Chairman) Robert T. Fisher Gail Frandsen Jane Constance MacKay William Rae David Geldreich Kaye Osgood President, Medicine Hat College One representative - Academic staff Association One representative - Students' Council One representative - Non-academic staff
Vacancies:	None.
Appointment Procedure:	The Chairman and members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other statutory members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798

MOUNT ROYAL COLLEGE - BOARD OF GOVERNORS

Authorization: Colleges Act.

Purpose: To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.

Method of Financing: Vote 2, Department of Advanced Education.

Membership:
(All part-time
except staff

Barbara J. Fraser (Chairperson)
Joanne L. McLaws
Terrance Eldona Royer
Bill McManus
Pamela Rae Munroe
Doug Thomson
Donald W. McDonald
Roger Hawkins
Patrick Peacock
Svein Sigurdson
President, Mount Royal College
One representative - Academic Staff Association
One representative - Students' Council
One representative - Non-academic staff

Vacancies: None.

Appointment Procedure: The Chairman and members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other statutory members are appointed by Ministerial Order.

Term of Office: All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.

Remuneration: N/A.

Records of Deliberations: Minutes are recorded and filed.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: Once a month.

Duration: Continuing.

Contact Person: Linda J. Richardson - 427-3798

NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY - BOARD OF GOVERNORS

Authorization:	Technical Institutes Act.
Purpose:	To conduct the business and affairs of the Institute in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time except staff)	Catherine A. Wyatt (Chairperson) William Gardiner Shirley Kwan Harry Gaede Victoria Vaitkunas Kenneth Pilip Robert Graesser Roberta Boscher Ernest Stevens Valerie Knebel President, N.A.I.T. Two representatives- Students' Council Two representatives- Academic Staff Association One representative - Non-academic staff
Vacancies:	None.
Appointment Procedure:	The Chairman and nine members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other members are appointed by Ministerial Order.
Term of Office:	All members are appointed for terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for students, two years for academic staff members and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798

OLDS COLLEGE - BOARD OF GOVERNORS

Authorization:	Colleges Act.
Purpose:	To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time except staff)	Alex K. Rose (Chairman) Neil Leatherdale Roy Copithorne Julie Calderwood Joseph J. Lehane Sharon Sim Robert P. Smith President, Olds College One representative - Academic Staff Association One representative - Students' Council One representative - Non-academic staff
Vacancies:	None.
Appointment Procedure:	The Chairman and members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other statutory members are appointed by Ministerial Order.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798

PRIVATE COLLEGES ACCREDITATION BOARD

Authorization:	Universities Act.
Purpose:	To establish procedures, review proposals, determine minimum standards for the approval of programs of study leading to baccalaureates at private colleges and to recommend to the Minister that a private college be given the power to grant a baccalaureate in respect of that approved program.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership:	Gordon Mowat (Chairman) Ed Makarenko Margaret Noble Caroline Skelly Four representatives - Universities Coordinating Council Four representatives - Presidents of Private Colleges
Vacancies:	One.
Appointment Procedure:	All members are appointed by the Minister.
Term of Office:	All members are appointed to terms not exceeding three years and are eligible for one additional term.
Remuneration Arrangements:	All members are reimbursed for expenses. The Chairman, public and institutional members receive remuneration according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation	Through public representation on the Board.
Frequency of Meetings:	As required, usually every two months.
Duration:	Continuing.
Contact Person:	Larry Orton - 427-8952

PRIVATE VOCATIONAL SCHOOLS ADVISORY COUNCIL

Authorization:	Private Vocational Schools Act.
Purpose:	To hear appeals related to licencing decisions of the Director, Private Vocational Schools, and to enquire into matters referred by the Minister.
Method of Financing:	Vote 1, Department of Advanced Education.
Membership: (All part-time)	Stan Wilk (Chairman) David Bruce Harvey Lemish Linda A. Hueppelsheuser Lee Meikle
Vacancies:	None.
Appointment Procedure:	All members are appointed by the Minister.
Term of Office:	All members are appointed for terms of not more than three years and are eligible for one additional term.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and restricted to the use of the Council and the Minister.
Appeal Procedure:	Appeal to the Court of Queen's Bench.
Citizen Participation:	Through public representation on the Council.
Frequency of Meetings:	As required.
Duration:	Continuing.
Contact Person:	Andy Hendry - 427-3846

RED DEER COLLEGE - BOARD OF GOVERNORS

Authorization: Colleges Act.

Purpose: To conduct the business and affairs of the College in accordance with the Act and to determine its general policies with respect to organization, administration and operation.

Method of Financing: Vote 2, Department of Advanced Education.

Membership:
(All part-time
except staff)

Kenneth Heywood (Chairman)
Wendy Walls
Joan May Donald
Robert Gray
Maryanne Peterson
William J. Kidd
John Uncles
President, Red Deer College
One representative - Academic Staff Association
One representative - Students' Council
One representative - Non-academic staff

Vacancies: None.

Appointment Procedure: The Chairman and members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other statutory members are appointed by Ministerial Order.

Term of Office: All members are appointed to terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.

Remuneration Arrangements: N/A.

Records of Deliberations: Minutes are recorded and filed.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: Once a month.

Duration: Continuing.

Contact Person: Linda J. Richardson - 427-3798

SOUTHERN ALBERTA INSTITUTE OF TECHNOLOGY - BOARD OF GOVERNORS

Authorization: Technical Institutes Act.

Purpose: To conduct the business and affairs of the Institute in accordance with the Act and to determine its general policies with respect to organization, administration and operation.

Method of Financing: Vote 2, Department of Advanced Education.

Membership:
(All part-time except staff)

Gloria Planidin (Chairperson)
Bruce H. Sudden
Frederick Benini
James Dewald
Leslie Taylor
Edward Tahmazian
Thelma Crowther
Maureen Crane
Bradley T. McManus
Karen A. Prentice
President, S.A.I.T.
Two representatives - Students' Council
Two representatives - Academic Staff Association
One representative - Non-academic staff

Vacancies: None.

Appointment Procedure: The Chairman and members of the public are appointed by the Lieutenant Governor in Council. The President is a statutory member. Other members are appointed by Ministerial Order.

Term of Office: All members are appointed for terms not exceeding three years and are eligible for one additional term. The normal terms are: three years for the Chairman and public members, one year for a student, two years for an academic staff member and two years for a non-academic staff member.

Remuneration Arrangements: N/A.

Records of Deliberations: Minutes are recorded and filed.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: Once a month.

Duration: Continuing.

Contact Person: Linda J. Richardson - 427-3798

STUDENTS FINANCE BOARD

Authorization: Students Finance Act.

Purpose: To provide financial assistance to Alberta students through the administration of the Students Finance Act, the Student Loan Guarantee Act, the Canada Student Loans Act and the Alberta Heritage Scholarship Act.

Method of Financing: Vote 3, Department of Advanced Education.

Membership:
(All part-time)

Mark Tims (Chairman)
Linda Steinmann
Sylvia A. Langlois
David Hancock
William Hunchak
Si Sivam
Harley A. Togerson
Terry Haberman
Jake Raven
Julio N. Arboleda
Terry M.K. O'Shea

Vacancies: None.

Appointment Procedure: All members are appointed by the Minister.

Term of Office: All members are appointed for a term not exceeding three years as prescribed by the Minister and are eligible for one additional term.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded and restricted to internal use within the Department. Final decisions on policy and procedure are available to the public.

Appeal Procedure:

1) Students may initiate an appeal by contacting either office of the Students Finance Board.
2) A review is undertaken by the Board's staff, taking into account information or documentation relevant to the student's application.
3) If the student is not satisfied with the results of the review, the matter is placed on an agenda of the Appeals Committee.
4) Appeals Committees are located in Edmonton and Calgary.
5) Appeals dealing with residency or independence are heard by the Board.

Citizen Participation: Through public representation on the Board. Communication is maintained through the receipt of briefs and by participation in meetings with student groups and institutional personnel.
Appeals Committees and Selection Committees for various scholarships involve members of the public.

Frequency of Meetings: Usually, meetings are held six times during the year, or as required.

Duration: Continuing.

Contact Person: Fred Hemingway - 427-5655.

UNIVERSITY OF ALBERTA - BOARD OF GOVERNORS

Authorization:	Universities Act.
Purpose:	To manage and control the property, revenues, business and affairs of the University.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time except staff)	John Schlosser (Chairman) Al Heibert Sandy MacTaggart Jake Superstein Bill Milnthorp Mary Lobay Sandy H.J. Pearson Michael C. Welsh John A. Scott Chancellor, University of Alberta President, University of Alberta Two representatives- Alumni Association One representative - Senate Two representatives- General Faculties Council Two representatives- Students' Council One representative - Grad vote Students' Association
Vacancies:	None.
Appointment Procedure:	The Chairman and eight members of the public are appointed by the Lieutenant Governor in Council. The Chancellor and the President are statutory members. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed for terms not exceeding three years and are eligible for one additional term. The Chairman is always eligible for re-appointment.
Remuneration Arrangements:	N/A.
Record of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798

UNIVERSITY OF CALGARY - BOARD OF GOVERNORS

Authorization:	Universities Act.
Purpose:	To manage and control the property, revenues, business and affairs of the University.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time except staff)	Robert A. Willson (Chairman) Judith A. Mills Jeanette Elizabeth King David Bruce Smith J. Brian Malone E. Richard Elenko Harold Atkinson Ann McCaig Tom S. Dobson Chancellor, University of Calgary President, University of Calgary Two representatives- Alumni Association One representative - Senate Two representatives- General Faculties Council Two representatives- Students' Union One representative - Grad vote Students' Association
Vacancies:	None.
Appointment Procedure:	The Chairman and eight members of the public are appointed by the Lieutenant Governor in Council. The Chancellor and the President are statutory members. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed for terms not exceeding three years and are eligible for one additional term. The Chairman is always eligible for re-appointment.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798

UNIVERSITY OF LETHBRIDGE - BOARD OF GOVERNORS

Authorization:	Universities Act.
Purpose:	To manage and control the property, revenues, business and affairs of the University.
Method of Financing:	Vote 2, Department of Advanced Education.
Membership: (All part-time except staff)	Dennis O'Connell (Chairman) Terrance A. Doran LeVaun Thompson Maryanne Sandberg William Harker Edward Rice Kathleen Isobel Kerr Gordon G. Peterson Rex Little Chancellor, University of Lethbridge President, University of Lethbridge Two representatives- Alumni Association One representative - Senate Two representatives- General Faculties Council Two representatives - Students' Union
Vacancies:	None.
Appointment Procedure:	The Chairman and eight members of the public are appointed by the Lieutenant Governor in Council. The Chancellor and the President are statutory members. All other members are appointed by Ministerial Order.
Term of Office:	All members are appointed for terms not exceeding three years and are eligible for one additional term. The Chairman is always eligible for re-appointment.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	Linda J. Richardson - 427-3798

DEPARTMENT OF AGRICULTURE

Agricultural Development Corporation, Alberta
Agricultural Products Marketing Council
Agricultural Research Institute Board, Alberta
Alberta Terminals Ltd.
Dairy Control Board
Farm Implement Board
Grain Commission, Alberta
Hail and Crop Insurance Corporation, Alberta
Irrigation Council
Surface Rights Board

ALBERTA AGRICULTURAL DEVELOPMENT CORPORATION

Authorization:	The Agricultural Development Act.
Purpose:	To assist in maintaining viable family farms by providing financial assistance and financial counselling to Alberta farmers and agribusinesses who are unable to obtain financing from other lenders or who, as beginning farmers, meet specific eligibility criteria.
Method of Financing:	Vote 6, Department of Agriculture.
Membership: (All part-time except Managing Director)	Harold Thornton (Chairman) Jacques Dargis Claude D. Bishop Clarence Goldsmith Claude Leeks William Fedeyko Claire Carefoot John Richter Mel Cameron Bob Splane (Managing Director)
Vacancies:	None.
Appointment Procedure:	Ministerial Order. The Act provides for a Board of Directors of not less than three and not more than twelve members, one-third of whom shall be engaged in the business of farming.
Term of Office:	Three year term, eligible for reappointment.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order). The Managing Director may also be appointed without additional remuneration.
Records of Deliberations:	Minutes are recorded and distributed to Directors and are restricted to internal use.
Appeal Procedure:	Review hearings regarding declined loan applications may be arranged with local Agricultural Development Committees by approaching local District Agriculturists.

ALBERTA AGRICULTURAL DEVELOPMENT CORPORATION - Page 2

Citizen Participation:	The Board of Directors consists of representatives from throughout the province, many of whom are actively or have in the past been deriving their primary livelihood from agricultural production or related businesses. These individuals bring to the Board regional perspectives and knowledge of agricultural credit concerns.
Frequency of Meetings:	Twice monthly (first and third Wednesday and Thursday of each month).
Duration:	Continuing.
Contact Person:	Robert Spiller - 421-8911

AGRICULTURAL PRODUCTS MARKETING COUNCIL

Authorization:	Marketing of Agricultural Products Act.
Purpose:	To administer the above Act; facilitate the establishment of marketing boards and commissions and supervise their operation, provide leadership in the development of new market opportunities for Alberta products.
Method of Financing:	Vote 3, Department of Agriculture.
Membership: (All part-time)	Harvey J. Buckley (Chairman) Thomas Thurber John Prentice Gary Benoit Dietrich Kuhlmann Ronald Hierath Isabelle Drake Aaron Falkenberg Douglas Caswell Frank Spanbauer
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	The term of office of a member of the Council, other than the Chairman, shall not exceed three years. A member may be re-appointed for one additional term of office but is then not eligible to be appointed again as a member until three years have expired from the time that his or her last appointment to the Council terminated.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order.)
Records of Deliberations:	Minutes are recorded and restricted to internal use.
Appeal Procedure:	An aggrieved person appeals first to the Board or Commission, which made the original decision. A decision may be further appealed to the Appeal Tribunal (appointed by the Minister) and shall be commenced by serving a written notice of appeal.
Citizen Participation:	Through public representation on Council, and before the Council on appeals.
Frequency of Meetings:	Once a month; or as required.
Duration:	Permanent.
Contact Person:	Ken Smith - 427-2165

ALBERTA AGRICULTURAL RESEARCH INSTITUTE BOARD

Authorization:	Alberta Agricultural Research Institute Act.
Purpose:	Administration of the Alberta Agricultural Research Institute Act.
Method of Financing:	Vote 5, Department of Agriculture.
Membership: (All part-time)	Bob Bogle, M.L.A. (Chairman) Don Althen Norman Caukill Bill Devereux David Munroe Tom Towers Shirley Smith Delores Thornton Norman Storch Bryan Perkins Deputy Minister, Department of Agriculture Assistant Deputy Minister, Department of Technology, Research & Telecommunications President, Olds College One representative - University of Alberta One representative - Agriculture Canada One representative - Biotechnica Canada One representative - University of Saskatchewan One representative - University of Calgary One representative - Unifarm One representative - Department of Advanced Education
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order.)
Records of Deliberations:	Minutes are recorded and restricted for internal use.
Appeal Procedure:	N/A.
Citizen Participation:	N/A.
Frequency of Meetings:	Minimum of two meetings per year.
Duration:	Permanent.
Contact Person:	Ralph Christian - 422-1072

ALBERTA TERMINALS LTD.

Authorization: Business Corporations Act.

Purpose: To ensure that Inland Terminals (previously operated by the Federal Government) remain available to Alberta farmers as a means of improving net income.

Method of Financing: Purchase of common shares.

Membership:
Hugh Horner (Chairman)
Earl H. Scharf
Joyce Westerlund
Douglas Radke
Graham Ogilvie
LeVaun Thompson
John Litke
Ed Biegel
Ike Lanier
Bill Lausen
John S. Batiuk
Stan Berg

Vacancies: None.

Appointment Procedure: By appointment at the annual shareholders' meeting.

Term of Office: One year or until date of next annual shareholders' meeting.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded and restricted to internal use only.

Appeal Procedure: N/A.

Citizen Participation: Through appointment to membership on the Board of Directors.

Frequency of Meetings: Three to four times per year.

Duration: Permanent.

Contact Person: C.D. Radke, Assistant Deputy Minister 427-1957

DAIRY CONTROL BOARD

Authorization:	Dairy Board Act.
Purpose:	To control and regulate the production, processing, supplying, transportation, and sale of milk in Alberta.
Method of Financing:	The bulk of the operating expenses of the Dairy Control Board are provided by industry (producers and processors) assessments. The remainder of the Board's funding is provided through Vote 2, Department of Agriculture.
Membership: (All part-time except Chairman)	Mike Dordevic (Chairman) Margaret Chorney Albert Kastelic Reid J. Cameron James Hunter
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure. Appointments are usually for a three-year term.
Remuneration Arrangements:	According to Schedule 2, Part B of O.C. 1175/80 (Committee Remuneration Order) for members. The Chairman is a salaried Government official.
Records of Deliberations:	Minutes of meetings are recorded manually by the Secretary-Manager, typed, circulated to Board members for ratification. The records are restricted for use by Board members and administrative staff who obtain direction from the Board decisions.
Appeal Procedure:	Producers who are dissatisfied with the policy decisions or the administration of Board policy are granted either written or personal appearance appeals.
Citizen Participation:	Citizens are availed the same opportunity as are producers or processors to bring before the Board concerns about policy or its application in written form or in person.
Frequency of Meetings:	Monthly or as required.
Duration:	Continuing.
Contact Person:	Mike Dordevic - 429-2735

FARM IMPLEMENT BOARD

Authorization: Ministerial Order dated January 22, 1980.

Purpose: To advise the Minister with respect to matters arising out of the operation of the Farm Implement Act.

Method of Financing: Vote 4, Department of Agriculture.

Membership:
(All part-time)

Frank Nemeth (Chairman)
Harry G. Rowney
William G. Neis
One representative - Unifarm
One representative - Alberta Wholesale Implement Association
One representative - Prairie Implement Manufacturing Association
One representative - Farm Equipment Dealers Association

Vacancies: None.

Appointment Procedure: Ministerial Order. Industry people are recommended by their respective associations, and some farmers are also recommended by farmer organizations.

Term of Office: Individual members are appointed for four-year terms at staggered intervals.

Remuneration Arrangements: According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded and restricted to internal use.

Appeal Procedure: Appeal requests are submitted in writing to the Chairman of the Board who decides if the appeal should be heard and sets a date. At the hearing, the two sides of the issue are heard after which the Board makes a recommendation for the resolution of the complaint. The recommendations are not binding on either party.

Citizen Participation: Through public representation on the Board. In addition, a citizen's concern could be brought to the attention of the Board via a Board member or the secretary of the Board.

Frequency of Meetings: Meetings are held as required, usually two to four meetings per year.

Duration: Continuing.

Contact Person: Alan Krahn - 427-2188

ALBERTA GRAIN COMMISSION

Authorization:	Ministerial Order.
Purpose:	To examine all facets of the grain and oilseeds industry in Alberta for the purpose of developing policy recommendations to the Minister aimed at increasing net farm income and to maintain liaison with other government boards, agencies or groups.
Method of Financing:	Vote 3, Department of Agriculture.
Membership: (All part-time except Chairman and Department representatives)	Ken E. Beswick (Chairman) Brian Downey, M.L.A.(Vice-Chairman) Doug Cooper (Executive Secretary) Doug C. Radke (Department representative) Jack Gorr Kenneth M. Motiuk Walter Paszkowski Dennis Hueppelsheuser Cornelis S. Vos John Bekkering
Vacancies:	None.
Appointment Procedure:	Ministerial Order. (The Vice-Chairman is nominated by the Premier.)
Term of Office:	The Vice-Chairman holds office during the pleasure of the Premier and Executive Secretary during the pleasure of the Minister. The other members are appointed for three year periods on a staggered basis.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order). The Chairman is a salaried Government official.
Records of Deliberations:	A confidential file of minutes and recommendations to the Minister is maintained for internal use only.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Commission. Periodically, members of the public are invited to provide expertise to the Grain Commission.
Frequency of Meetings:	Meets on a monthly basis except during seeding and harvesting, usually for one day.
Duration:	Continuing.
Contact Person:	Ken Beswick - 427-7329

ALBERTA HAIL AND CROP INSURANCE CORPORATION

Authorization:	The Hail and Crop Insurance Act.
Purpose:	To act as the public authority responsible for the administration of the Alberta Hail Insurance Program, the Alberta Crop Insurance Program, and the Wildlife Damage Fund.
Method of Financing:	There are no Government funds allocated to the hail insurance scheme. The crop insurance scheme is a joint federal/provincial program. The Federal Government pays 50% of the farmers' premiums. The Alberta Government pays the administrative costs.
Membership: (All part-time)	Peter Trynchy, M.L.A. (Chairman) James Daines Albert Kooy John Krall Frank J. Schwengler Harvey Lehr Susan Duffield
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to all members of the Board and the Minister of Agriculture. A report is written annually, presented to the Associate Minister of Agriculture and the Legislature.
Appeal Procedure:	Final appeal to Board of Directors.
Citizen Participation:	Through public representation on the Board. Also by invitation and public meetings.
Frequency of Meetings:	One two-day meeting per month and additional meetings when required.
Duration:	Permanent.
Contact Person:	Glenn Gorrell - 782-4661

IRRIGATION COUNCIL

Authorization:	The Irrigation Act.
Purpose:	Advises the Minister on policy matters; approves cost sharing projects and expenditures of rehabilitation funds with irrigation districts for construction and upgrading of existing irrigation facilities as defined in the Irrigation Act.
Method of Financing:	Vote 5, Department of Agriculture.
Membership: (All part-time)	Edward Shimbashi (Chairman) Leighton Buckwell John Hollinda Lyman Garner Paul Edlund Peter Vanden Dungen Brian Colgan Jake Thiessen
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded. Decisions are restricted for internal use.
Appeal Procedure:	A formal appeal procedure for Irrigation Council decisions is not available within the confines of the Irrigation Act.
Citizen Participation:	Through public representation on the Council. Water users may make representations to the Council.
Frequency of Meetings:	Monthly and special meetings as required.
Duration:	Permanent.
Contact Person:	G. Hartman - 329-5176

SURFACE RIGHTS BOARD

Authorization: The Surface Rights Act and the Expropriation Act.

Purpose:

(1) Under the Surface Rights Act:
to grant right of entry and determine the amount of compensation for land required for:
   (a) the removal of minerals and for or incidental to any drilling or mining operations, and
   (b) the construction of pipelines, power transmission lines, or telephone lines, where the operator is unable to acquire such right by agreement with the owner or occupant of the land.

(2) Under the Expropriation Act:
to deal with Notices of Intention to Expropriate lands under Section 27(2) of the Act where such expropriation is authorized under Section 31 of the Water Resources Act and the Hydro and Electric Energy Act.

Method of Financing: Vote 1, Department of Agriculture.

Membership:

Cecil J.H. Purves (Chairman)
Ken Spread
Lewis P. Pollard
Stephen C. Tippett
W. Dale Fisher
James J. Leddy
Arthur D. MacKenzie
Leslie N. Miller

Vacancies: Two.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: The Chairman and members are permanent employees under the Public Service Act. Ken Spread, Lewis Pollard and Stephen Tippett are all part-time members on contract.

Remuneration Arrangements: The full-time members are salaried Government officials. The part-time members are paid according to contractual arrangements.

SURFACE RIGHTS BOARD - Page 2

Records of Deliberations:	The Board is designated as an authority to which the Administrative Procedures Act applies. Consequently, the Board must provide a written statement of its decision as well as an explanation for its decision to the parties involved.
Appeal Procedure:	Under the Surface Rights Act: An appeal of a compensation order may be made to the Court of Queen's Bench of Alberta, pursuant to Section 26 of the Surface Rights Act. Under the Expropriation Act: An appeal may be made to the Court of Appeal of Alberta regarding any determination or order of the Board, except when it is carrying out the functions of an Inquiry Officer under Part 1 of the Act. Appeals may be made on questions of law or fact or both.
Citizen Participation:	N/A.
Frequency of Meetings:	The Board conducts hearings throughout the year.
Duration:	Permanent.
Contact Person:	Cecil Purves - 427-2444

ATTORNEY GENERAL

Board of Review
Crimes Compensation Board
Fatality Review Board
Gaming Commission, Alberta
General Insurance Company, Alberta
Judicial Council
Land Compensation Board
Law Foundation, Alberta
Public Utilities Board

BOARD OF REVIEW

Authorization:	Criminal Code of Canada, Section 547.
Purpose:	To review criminal cases where the person was judged to be insane and recommend to the Lieutenant Governor on whether that person is fit to stand trial, or, if previously found to be innocent, whether that person should be released from custody and on what terms he should be released.
Method of Financing:	Vote 3, Department of the Attorney General.
Membership: (All part-time)	Neil Primrose (Chairman) Michael G. Stevens-Guille Henry Wojcicki Donald Lindsay M.J. Burrows
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council. It is composed of a maximum of five members and a minimum of three members. At least two members must be duly qualified psychiatrists and at least one member must be a member of the bar of the Province.
Term of Office:	Unspecified.
Remuneration Arrangements:	According to O.C. 601/85 for professional members and chairman. The lay committee member is paid according to O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Case files restricted to internal use. Recommendations go to parties officially involved.
Appeal Procedure:	N/A.
Citizen Participation:	N/A.
Frequency of Meetings:	Twice per year or at the call of the Chairman.
Duration:	Continuing.
Contact Person:	Mike Watson - 427-5050.

CRIMES COMPENSATION BOARD

Authorization: Criminal Injuries Compensation Act.

Purpose: To administer and operate the Criminal Injuries Compensation Act, and award compensation to the dependents of a person who was killed, or persons injured, as a direct result of a criminal offence on the part of another person or as the result of endeavouring to keep peace or assisting a police officer to do so.

Method of Financing: Vote 7, Department of the Attorney General.

Membership:
(All part-time)
Boris A. Nahornick (Chairman)
Elva Rowland
Terrence J. Nugent

Vacancies: None.

Appointment Procedure: The Board is composed of three members, one of whom must be a Barrister and Solicitor. All are appointed by the Lieutenant Governor in Council.

Term of Office: Unspecified.

Remuneration Arrangements: According to O.C. 101/81.

Records of Deliberations: By Section 13 of the Act, the Board must provide all parties involved and the Attorney General with a written statement explaining its decision.

Appeal Procedure: Section 18 of the Act provides for appeal to The Court of Appeal of Alberta on a question of law or jurisdiction.

Citizen Participation: N/A.

Frequency of Meetings: Monthly.

Duration: Continuing.

Contact Person: Linda Unger - 427-5115

FATALITY REVIEW BOARD

Authorization:	The Fatality Inquiries Act, Part 1, Section 2, 3 and 4.
Purpose:	To review investigations under the Act in order to determine the need for holding a public inquiry; to recommend the appointment of medical examiners; and to review complaints respecting misbehavior, incompetence or neglect of duty by medical examiners to perform their duties under the Act.
Method of Financing:	Vote 6, Department of the Attorney General.
Membership: (All part-time except the Chief Medical Examiner)	Knut F. Vik (Chairman) Katherine L. Wood Eleanor M. Gowland Dr. John C. Butt (Chief Medical Examiner)
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Unspecified.
Remuneration Arrangements:	According to O.C. 271/81 for the Chairman and for professional members. Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for lay members. The Chief Medical Examiner is a salaried Government official.
Records or Deliberations:	Case files maintained for internal use and information is released only with the permission of the Chief Medical Examiner.
Appeal Procedure:	N/A. (Board makes recommendations to the Attorney General.)
Citizen Participation:	N/A.
Frequency of Meetings:	Twice per month, one in Calgary and one in Edmonton.
Duration:	Permanent.
Contact Person:	Dr. J.C. Butt 261-8123

ALBERTA GAMING COMMISSION

Authorization: Criminal Code of Canada, Section 190 (1)(c), (d) and (e) and (2).

Purpose: To review and recommend policies and regulations respecting the qualifications of organizations, the control of events and the use of revenues. In consultation with Gaming Control Branch, to establish a procedure for qualification and licensing that affords the applicant and other interested parties an opportunity to be heard.

Method of Financing: Vote 9, Department of the Attorney General.

Membership:
(All part-time
except Chairman)

Krishan Joshee (Chairman)
Jo-Anne Chapmen
Eric F. Jerrard
Rod Dormer
Robert J. Giesbrecht
Lawrence W. Yuzda

Vacancies: One.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: Unspecified.

Remuneration Arrangements: The Chairman is a salaried Government official. Members are paid according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: After each meeting, decisions for each applicant are written up and entered in the Records of Decisions book. Copies of all decisions are mailed to the individual applicants.

Appeal Procedure: When issuance of a license is recommended, the Commission will routinely do so. In cases where the recommendation is not to issue a license, the Commission will advise the applicant of the concerns expressed regarding the application and allow them to make representations before a decision is rendered. The Commission will make its final decision after hearing both sides and this procedure will be of the same practical effect as an appeal. All decisions refusing license applications will be supported by written reasons.

ALBERTA GAMING COMMISSION - Page 2

Citizen Participation: Through public representation on the Commission.

Frequency of Meetings: Twice a month, once in Edmonton and once in Calgary. Occasionally additional meetings of the Board are called.

Duration: Continuing.

Contact Person: Ian Taylor - 427-9796

ALBERTA GENERAL INSURANCE COMPANY

Authorization:	Alberta General Insurance Company Act.
Purpose:	To engage in and carry on the business of insurance and re-insurance other than life, sickness and accident insurance as defined by The Alberta Insurance Act.
Method of Financing:	No Government appropriation.
Membership: (All part-time)	Dennis P. Medwid (Chairman) James M. Drinkwater James Rout
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Directors hold office during pleasure of Lieutenant Governor in Council.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes of the meetings are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	N/A.
Frequency of Meetings:	Not less than twice annually.
Duration:	Continuing.
Contact Person:	Dennis Medwid - 427-3301

JUDICIAL COUNCIL

Authorization:	Provincial Court Judges Act, Section 10.
Purpose:	To consider proposed appointments of judges and report thereon to the Attorney General; to receive complaints respecting the lack of competence or misbehavior or neglect of duty by judges or the inability of judges to perform their duties; to take any action to investigate complaints that it considers advisable and to advise the Attorney General with respect thereto.
Method of Financing:	Vote 2, Department of the Attorney General.
Membership: (All part-time)	Wilbur F. Bowker (Chairman) Chief Justice of Alberta or designate Chief Justice of the Court of Queen's Bench or designate Chief Provincial Judge or designate President, The Law Society
Vacancies:	One.
Appointment Procedure:	As outlined in the Provincial Court Judges Act, Section 10.
Term of Office:	Unspecified.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for private citizens.
Records of Deliberations:	Minutes are recorded and restricted to internal use.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Council.
Frequency of Meetings:	As required.
Duration:	Permanent.
Contact Person:	427-6330

LAND COMPENSATION BOARD

Authorization: The Expropriation Act, Part 2, Section 25 and 26.

Purpose: To hear and decide disputes as to compensation arising out of expropriations initiated by the Crown through its Ministers, departments and agencies and by all municipal bodies in the Province, and to be responsible for a variety of matters relating to expropriation procedures.

Method of Financing: Vote 5, Department of the Attorney General.

Membership:
Lionel Wood (Chairman)
Clifford V. Faulknor
Walter A. Anderson
Clarence E. Rusnell
Dick Scragg
Elizabeth DeArmond
Jack Chapman

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: At the pleasure of the Lieutenant Governor in Council.

Remuneration Arrangements: According to O.C. 826/85 for the full-time Chairman and one full-time member. All other members are paid according to O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: The Board furnishes each party with a written statement of its decision setting out the findings of fact upon which it bases its decision and the reasons for the decision. All written decisions are available to the public.

Appeal Procedure: By Section 37, an appeal lies to The Court of Appeal of Alberta from any determination or order of the Board except when it is carrying out the functions of an inquiry officer. Appeals may be made on questions of law or fact or both.

Citizen Participation: All hearings are open to the public. In all cases, the parties may appear on their own behalf or be represented by counsel.

Frequency of Meetings: N/A.

Duration: Continuing.

Contact Person: Kenneth J. Boyd - 297-6141

ALBERTA LAW FOUNDATION

Authorization:	The Legal Profession Act, Part 7, Section 103.
Purpose:	To receive moneys and property and to maintain and manage a fund, the interest and capital of which is to be used from time to time as the Board of Directors of the Foundation see fit for: conducting research into and recommending reform of law and the administration of justice; establishing, maintaining and operating law libraries; contributing to the legal education and knowledge of people of Alberta and providing programs and facilities therefor; providing assistance to native people's legal programs, student legal aid programs and programs of like nature; and to perform other functions that are, in the opinion of the directors, incidental or conductive to the attainment of the objects of the Foundation.
Method of Financing:	Interest earned on Law Society members' trust accounts and Vote 1, Department of the Attorney General.
Membership: (All part-time)	R. Philip M. North (Chairman) Dennis P. Medwid Donald M. Graves Richard R. Joly One representative of the Benchers Two representatives nominated by the Board
Vacancies:	None.
Appointment Procedure:	Section 105(1) of the Act states that the board of directors shall be composed of: a) the Attorney General of Alberta or a person designated by him to act in his absence. b) two persons appointed by the Attorney General who are not members of the Society. c) two persons appointed by the Benchers of whom one shall be a Bencher, and one shall be a member of the Law Society who is not a Bencher. d) two persons, one of whom is a member of the Law Society and one of whom is not a member of the Society, appointed by the other directors of The Foundation.

ALBERTA LAW FOUNDATION - Page 2

Term of Office:	Section 105(2) of the Act states that in the case of directors who are members of the Society, they will be appointed until the commencement of the meeting of Benchers next following each election of Benchers. All other directors are appointed for two-year terms.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order). Dennis Medwid is a salaried Government employee.
Records of Deliberations:	Minutes of meetings are recorded and filed. The Annual Report to the Attorney General is tabled in the Legislative Assembly.
Appeal Procedure:	N/A.
Citizen Participation:	The public may make submissions to the Board.
Frequency of Meetings:	Monthly, or at the call of the Chairman.
Duration:	Permanent.
Contact Person:	Mr. Snider - 264-4701

PUBLIC UTILITIES BOARD

Authorization:	The Public Utilities Board Act, Sections 3 and 10.
Purpose:	To regulate public utilities and to approve of the financing, rates and franchise agreements of public utilities under: The Public Utilities Board Act; The Gas Utilities Act; and The Provincial Water Power Regulations, Alberta Regulation 284/57, issued pursuant to The Water Resources Act; To fix compensation for damages caused by local authorities and other under The Municipal Government Act; To serve as the specified agency to which application may be made to hear complaints, including the holding of enquiries upon the request of the Lieutenant Governor in Council on any matter or thing within the jurisdiction of the Board.
Method of Financing:	Vote 8, Department of the Attorney General.
Membership: (All full-time except acting members)	A.O. Ackroyd (Chairman) Robert D.S. Ward James R. Dunstan Neil W. MacDonald Anwar Jah A. Caroline Barfett Donald T. Hetherington Kenneth J. Boyd Blaine O. Archibald E. Sekora
Vacancies:	None.
Appointment Procedure:	The Board shall consist of members and acting members, appointed by the Lieutenant Governor in Council, as are considered appropriate. A member of the Board is eligible for re-appointment on the expiration of his or her term of office.
Term of Office:	Members of the Board are appointed for terms of varied lengths and are eligible for re-appointment.
Remuneration Arrangements:	The Chairman is remunerated according to O.C. 1002/83 and the members according to O.C. 838/88. Acting members are remunerated as prescribed by the Attorney General.

PUBLIC UTILITIES BOARD - Page 2

Records of Deliberations:	The Board is a quasi-judicial body subject to The Administrative Procedures Act. The Board in each instance following a public hearing, issues a written decision or order. Copies of any decision or order of the Board may be obtained on application to the Secretary of the Board upon payment of a fee. The Board for the past number of years has also forwarded such copies of its decisions which it considered of general interest to the legal profession and others, to various libraries, media, government departments and certain members of the investment community.
Appeal Procedure:	Any decision or order of the Board is subject to appeal to The Court of Appeal of Alberta on a question of law or jurisdiction or, on appeal from a decision or order of the Board made pursuant to The Expropriation Procedure Act, to The Court of Appeal of Alberta in respect to the amount of compensation.
Citizen Participation:	Interested parties are entitled to appear or be represented at any hearing before the Board.
Frequency of Meetings:	N/A.
Duration:	Continuing.
Contact Person:	W. Paterson - 427-4901.

DEPARTMENT OF CAREER DEVELOPMENT & EMPLOYMENT

Apprenticeship and Trade Certification Board, Alberta
Career Development and Employment Advisory Council
Immigration and Settlement Services Advisory Committee

ALBERTA APPRENTICESHIP AND TRADE CERTIFICATION BOARD

Authorization:	The Manpower Development Act.
Purpose:	The Board shall advise the Minister of all matters affecting the general conditions governing trade training and certification of workers in designated trades.
Method of Financing:	Vote 2, Department of Career Development & Employment.
Membership: (All part-time)	John D. Ritter (Chairman) Terence Befus Peter D. Conboy Ephraim Haas William A. Marlowe Michael Folk Terry Green Muriel E. Stanley-Venne James E. Ross Gordon Campbell John J. Rodden Jake Thygeson
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council. (Except for general public representatives, nominations are raised through employer and employee organizations.)
Term of Office:	As specified in the order of appointment (Chairman - not more than a five-year term, and may be re-appointed; employee/employer members and general public representatives are appointed for three-year terms and may be reappointed for second terms).
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order), as increased by the Minister (75% - April 1, 1982) pursuant to Section 4.
Records of Deliberations:	Minutes are recorded and distributed to members and internal departmental officers.
Appeal Procedure:	The Board hears appeals against decisions of the Director or with respect to examination results, and it is the final authority.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Usually ten meetings per year.
Duration:	Continuing.
Contact Person:	Ted Semeniuk - 422-0753

CAREER DEVELOPMENT AND EMPLOYMENT ADVISORY COUNCIL

Authorization:	Department of Career Development and Employment Act.
Purpose:	To advise and make recommendations to the Minister on the basis of the labour market goals and needs of Alberta and of career development with respect to those goals.
Method of Financing:	Vote 1, Department of Career Development & Employment.
Membership: (All part-time)	Gerry S.H. Lock (Chairman) Clinton E. Dunford Patricia Butler Durward A. Lukenbill Larry Fiss John Thomas Snell Leonard Pelland
Vacancies:	None.
Appointment Procedure:	All appointments are made by the Minister.
Term of Office:	Members are usually appointed for a three-year period which may be varied depending on circumstances existing at the time of the appointment.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and are restricted to internal use.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Council. Arrangements can also be made for public hearings.
Frequency of Meetings:	Minimum of five times a year.
Duration:	Continuing.
Contact Person:	Dave Cantera - 427-3659

IMMIGRATION AND SETTLEMENT SERVICES ADVISORY COMMITTEE

Authorization: Department of Career Development and Employment Act.

Purpose: To advise and make policy recommendations to the Minister on the basis of its review of immigration and settlement issues affecting Alberta and its assessment of public sentiment relating to immigration and the settlement of immigrants in Alberta.

Method of Financing: Vote 1, Department of Career Development and Employment.

Membership:
(All part-time)

Haider H. Dhanani (Chairman)
Malkiat (Mike) Brar
K.W. Chang
Ernesto A. Flores
Fred W. Law
Mehnga S. Matharu
Giovanni De Maria
Ziad Jaber
Dat T. Nguyen
M.M. (Charlie) Parmar
Eduardo Alviar Quilloy
Dora Lam
Daisy Chang

Vacancies: None.

Appointment Procedure: All appointments are made by the Minister.

Term of Office: Members are appointed for two and three year terms.

Remuneration Arrangements: According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded and are restricted to internal use.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Committee.

Frequency of Meetings: As required.

Duration: Continuing.

Contact Person: Gerry Denhart - 427-0537

DEPARTMENT OF CONSUMER AND CORPORATE AFFAIRS

Automobile Insurance Board, Alberta
Securities Commission, Alberta

ALBERTA AUTOMOBILE INSURANCE BOARD

Authorization:	The Alberta Insurance Act.
Purpose:	To regulate the rate that an insurer may charge for minimum insurance on motor vehicles and to prohibit the use of any rate for minimum insurance that has not had prior approval, or anything that would have the effect of changing such a rate. To investigate any matter as necessary respecting automobile insurance in Alberta including rates, benefits and availability.
Method of Financing:	Vote 3, Department of Consumer and Corporate Affairs.
Membership: (All part-time)	Hon. Justice Alan Wachowich (Chairman) Paul Galway John Tweddle Eugene Chaba
Vacancies:	The Act does not limit number of members.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and restricted to internal use.
Appeal Procedure:	An appeal on a question of jurisdiction or law lies to The Court of Appeal. An appeal on a Board decision is to the Board.
Citizen Participation:	N/A.
Frequency of Meetings:	As required.
Duration:	Continuing.
Contact Person:	Susan Steeves - 427-5428

ALBERTA SECURITIES COMMISSION

Authorization: Securities Act, Franchises Act, and Deposits Regulation Act as well as Section 4 of the Trustees Act and certain provisions of the Business Corporations Act and the Investment Contracts Act.

Purpose: Reorganized in 1988, the Alberta Securities Commission's new structure separates the quasi-judicial policy formulation functions carried out by the Board of the Alberta Securities Commission from the enforcement and administrative functions carried out by the Agency of the Alberta Securities Commission.

The Board is comprised of the Chairman, the Commissioners and the Secretariat. The Agency is comprised of the Chief of Securities Administration and support staff.

Under the Securities legislation, the Board performs the following functions:

a) It constitutes an appeal tribunal to which appeals can be taken from any decisions made by the Agency;
b) it performs certain originating functions such as the granting of discretionary exemptions from the legislation and withdrawal of certain revocable statutory exemptions; and
c) it makes policy decisions relating to the application of securities and franchises legislation to the business, investment and investor communities.

Under the Franchises legislation, the Board largely constitutes an appeal tribunal to which appeals may be taken from decisions of the staff of the Agency.

Under the Deposits Regulation Act, the Trustee Act, the Companies Act, the Business Corporations Act and the Investment Contracts Act, the Board's functions are narrow and are related to its technical expertise. The purposes of references to the Board would be to provide an originating function, to act as an appeal tribunal in certain situations, or to grant discretionary exemptions from the legislation in other cases.

Purpose: (continued)	The Agency performs all of the licensing and registration functions covered under the Securities and Franchises Acts and regulations. It also monitors the activities of those governed by those Acts and brings requests for exemptions and recommendations for enforcement actions due to deviations from the requirements of the Acts and regulations to the Board for consideration.
Method of Financing:	The operational expenses of the Alberta Securities Commission (Board and Agency) are covered by Vote 4, Department of Consumer and Corporate Affairs. In addition, the Alberta Securities Commission charges fees, as provided by the regulations to The Securities and Franchises Act. These fees amounted to about 77.5% of the operational expenses of the Alberta Securities Commission for the year ended March 31, 1988.
Membership: (All part-time except Chairman)	Ronald J. Will (Chairman) Edward B. Allan Norman F. Elsey Patrick J. Cashion Robert G. Donlevy Allan F. Collins Dennis Erker Marg Andreassen Frans Slatter
Vacancies:	None.
Appointment Procedure	The Chairman and members of the Board are appointed by Lieutenant Governor in Council.
Term of Office:	Varied. (Recent part-time re-appointments have been made on renewable two to five-year terms.)
Remuneration Arrangements:	The Chairman is a salaried senior Government official. Members are paid according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order). This remuneration has been doubled with the approval of the Minister pursvant to Section 4 of the Order.

Records of Deliberations:	The activities of the Board, including hearings, originating decisions and policy statements, are published in the Alberta Securities Commission's Weekly Summary, which is available for an annual fee of $250. Certain Board decisions relating to investigation matters are not made public and are restricted to internal use.
Appeal Procedure:	All decisions of the Chief of Securities Administration can be appealed to the Board under Section 24 of the Securities Act. Similar appeal rights are given under the Franchises legislation. On such appeals, the Board is not restricted to reviewing matters previously put forward, but can receive additional information. The Board's decisions, except for those made under Section 116 of the Securities Act, may be appealed to The Court of Appeal under Section 26. The Board can also hear appeals from any decisions made by the Alberta Stock Exchange at the instigation of any person who appears aggrieved by any such decision.
Citizen Participation:	Through public representation on the Commission. Occasionally public hearings are held on policy questions to reinforce the importance of this input. The Board publishes exposure drafts of policy documents for general public comment.
Frequency of Meetings:	The Board meets every second Thursday of the month, alternating between Edmonton and Calgary, and also meets on an ad hoc basis for emergency matters.
Duration:	Continuing.
Contact Person:	J. Robertson Demcoe - 427-5201 Commission Agency Marc A. Lemay - 427-5201 Commission Board

DEPARTMENT OF CULTURE AND MULTICULTURALISM

Art Foundation, Alberta
Board of Censors
Cultural Heritage Council, Alberta
Foundation for the Literary Arts, Alberta
Foundation for the Performing Arts, Alberta
Glenbow-Alberta Institute Board of Governors
Government House Foundation
Historic Sites Board
Historical Resources Foundation, Alberta
Library Board, Alberta
Multicultural Commission, Alberta
Order of Excellence Council, Alberta

ALBERTA ART FOUNDATION

Authorization: The Alberta Art Foundation Act, Section 2.

Purpose: The objects of the Foundation are to provide means whereby:

-the enjoyment of works of art by Alberta artists may be fostered and promoted;

-public art galleries in Alberta may be encouraged in their work;

-works of art by Alberta artists may be collected, preserved and displayed; and

-artists resident in Alberta may be encouraged in their work, for the benefit of the public generally.

Method of Financing: Western Canada Lotteries Foundation (Alberta Division).

Membership:
(All part-time)

Dick R.C. Jarvis (Chairman)
Diana Lanier
Joyce M.H. Chorney
James Freeman
Mervin Beilish
Carole Walker

Vacancies: Three.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: Varied; usually three years.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes of meetings are recorded and filed.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Foundation and through meetings called by the Foundation, particularly those held outside of its Edmonton headquarters.

ALBERTA ART FOUNDATION - Page 2

Frequency of Meetings:	Monthly except for January, July and August.
Duration:	Permanent.
Contact Persons:	Glen Buick, Secretary - 427-2553 W. Tin Ng, Coordinator - 427-9968.

BOARD OF CENSORS

Authorization:	The Amusements Act, Section 9.
Purpose:	To classify films according to the Government's policy.
Method of Financing:	Vote 2, Department of Culture and Multiculturalism.
Membership: (All full-time)	Sharon McCann (Chairperson) D. Shirley Chambers Gerald K. Calder Bruce Fletcher
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council may appoint a maximum of three persons.
Term of Office:	Permanent Government employees.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Decisions are recorded and filed in Branch records.
Appeal Procedure:	Appeal Board appointed by Minister.
Citizen Participation:	None.
Frequency of Meetings:	N/A.
Duration:	Continuing.
Contact Person:	Sharon McCann - 427-2006.

ALBERTA CULTURAL HERITAGE COUNCIL

Authorization: Alberta Cultural Heritage Act.

Purpose: To make recommendations and provide information and advice to the Minister of Culture and Multiculturalism regarding ethno-cultural developments in Alberta.

Method of Financing: Vote 4, Department of Culture and Multiculturalism.

Membership:
(All part-time)

One representative - Canadian Multicultural Council
One representative - Cultural Heritage Foundation
Past Chairman - Provincial Coordinating Committee
One representative - Southwestern Alberta Region
One representative - Southeastern Alberta Region
One representative - Peace River Region
One representative - Provincial Coordinating Committee
One representative - Fort McMurray Region
One representative - Convention Committee
Treasurer - Cultural Heritage Council
One representative - Edmonton Region
One representative - Central Alberta Region
Two representatives - Calgary Region
One representative - Standing Committee on Resolutions

Vacancies: None.

Appointment Procedure: The Minister appoints members.

Term of Office: Two years.

Remuneration Arrangements: Expenses only.

Records of Deliberations: Minutes of meetings are recorded and filed.

Appeal Procedure: N/A.

Citizen Participation: Members elected by community ethno-cultural groups.

Frequency of Meetings: Full council meets four times per year.

Duration: Continuing.

Contact Person: Beth Bryant - 427-2927
Assistant Deputy Minister

ALBERTA FOUNDATION FOR THE LITERARY ARTS

Authorization:	Cultural Foundations Act, Section 3
Purpose:	The objects of the Alberta Foundation for the Literary Arts are: - to promote the literary arts in Alberta; - to provide persons and organizations the opportunity to participate in the literary arts; - to support and contribute to the development of the literary arts in Alberta; - to support and contribute to the publishing and marketing of the literary works of Albertans, by assisting and developing library services and the book and periodical industry in Alberta.
Method of Financing:	Western Canada Lotteries Foundation (Alberta Division) with provision for donations from other sources.
Membership: (All part-time)	Howard Platt (Chairman) Katherine Shute Patricia Cavill Harold Jepson Linda Cameron Verna Reid Kathleen Dawson James A. Ogilvy Betty Westfall Bertha Hanson Rudy Weibe
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council
Term of Office:	Varied; usually three years.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes of meetings are recorded and filed.
Appeal Procedure:	N/A.

ALBERTA FOUNDATION FOR THE LITERARY ARTS - Page 2

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: Every two months or as required.

Duration: Permanent.

Contact Person: Ruth B. Fraser - 427-2554

ALBERTA FOUNDATION FOR THE PERFORMING ARTS

Authorization:	The Cultural Foundations Act, Section 3.
Purpose:	To promote the performing arts in Alberta, to provide persons and organizations the opportunity to participate in the performing arts, and to support and contribute to the development of the performing arts.
Method of Financing:	Western Canada Lotteries Foundation (Alberta Division).
Membership: (All part-time)	Jack Goth (Chairman) Ravinder P. Sharma Anna Sudden Alex Proudfoot Lois E. Carter Chester Kuc William A. Preshing Alice Butterwick Lise Holeton George Boggs Kathleen Harper Judy Breitkreitz George C. Naylor Joan Yuzda
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Varied; usually two to three years.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes of meetings are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Foundation.
Frequency of Meetings:	Every two months or as required.
Duration:	Permanent.
Contact Person:	Dr. Clive Padfield - 427-6315

GLENBOW-ALBERTA INSTITUTE - BOARD OF GOVERNORS

Authorization:	Glenbow-Alberta Institute Act, Section 3.
Purpose:	To govern the Glenbow-Alberta Institute and Museum.
Method of Financing:	Vote 3, Department of Culture and Multiculturalism as well as private sector funding.
Membership: (All part-time)	David E.D. Tavender (Chairman) Janet Koper, MLA Lena Van De Geer Howard Engstrom Betty Lockwood N. Glenn Cameron Marmie Hess Harry Carlyle Stan Davison Two representatives - Devonian Foundation Four representatives - Board of Governors
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council. Nine appointed by the Government, two appointed by the Devonian Foundation, and four appointed by the eleven Governors.
Term of Office:	Three years.
Remuneration Arrangements:	No honoraria are paid, but expenses are reimbursed.
Records of Deliberations:	Minutes are recorded for internal use by the Government and the Glenbow Museum.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board. Submissions may be made to the Board.
Frequency of Meetings:	As called by Chairman; usually six times per year.
Duration:	Permanent.
Contact Person:	Dr. W.J. Byrne - 431-2309

GOVERNMENT HOUSE FOUNDATION

Authorization:	The Government House Act, Section 2(2).
Purpose:	a) To advise the Minister on the preservation of Government House as an historic site and building; b) To inform and stimulate the interest of the public in the historical and architectural development of Government House; c) To solicit and receive, by gift, bequest, devise, transfer or otherwise any personal property for use or display in Government House.
Method of Financing:	Vote 3, Department of Culture and Multiculturalism.
Membership: (All part-time)	Donald Bittorf (Chairman) Bob Kerrison Margaret Getty Betty Assaly Marguerite Gendall Bill H. Lakey Sig Schmidt Norman Bishop Annabel Berretti Ian McBride Bonnie Loder
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Varied; usually two to four years.
Remuneration Arrangements:	Expenses only.
Records of Deliberations:	Minutes of meetings are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Foundation.
Frequency of Meetings:	Every four to six weeks.
Duration:	Continuing.
Contact Person:	Marie Brown - 458-7954

HISTORIC SITES BOARD

Authorization:	Historical Resources Act, Section 13(1).
Purpose:	To advise the Minister of Culture and Multiculturalism on all matters pertaining to the identification, preservation and development of historical resources within the Province of Alberta.
Method of Financing:	Vote 3, Department of Culture and Multiculturalism.
Membership: (All part-time)	Darlene Comfort (Chairperson) Donald Dixon Frances Sheehan Allan Treleavan Heather-Belle Dowling Omar J. Broughton
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Usually a two-year term with the possibility of renewal.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes of meetings are recorded and filed.
Appeal Procedure:	Currently, the Historic Sites Board hears all appeals on designation notices issued by the Assistant Deputy Minister of Historical Resources.
Citizen Participation:	Through public representation on the Board. Citizens are encouraged to make representations to the Historic Sites Board on any and all matters pertaining to historical resources within the Province.
Frequency of Meetings:	Usually six times per year.
Duration:	Continuing.
Contact Person:	Frits Pannekoek - 427-2022

ALBERTA HISTORICAL RESOURCES FOUNDATION

Authorization:	Historical Resources Act, Section 34.
Purpose:	To support and contribute to the acquisition, holding, preservation, maintenance, reconstruction, restoration and management of historic resources by any person for the use, enjoyment and benefit of the people of Alberta; and to inform and stimulate the interest of the public in historical, architectural and other related matters.
Method of Financing:	Vote 2, Department of Culture and Multiculturalism; Western Canada Lotteries Foundation (Alberta Division); as well as private sector funding.
Membership: (All part-time)	Hugh Craig (Chairman) Julius Piffko Art Evans Betty Gaudin Yuette Vincent C. Redvers Perry Three representatives nominated by the Board
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Two to three years.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes of meetings are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Foundation.
Frequency of Meetings:	As required and called by Chairman; usually six times per year.
Duration:	Permanent.
Contact Person:	Dr. W.J. Byrne - 427-3182 Assistant Deputy Minister

ALBERTA LIBRARY BOARD

Authorization:	Libraries Act, Part 1.
Purpose:	To advise the Minister with respect to matters relating to the expansion, development, co-ordination and encouragement of libraries in Alberta.
Method of Financing:	Vote 2, Department of Culture and Multiculturalism.
Membership: (All part-time)	Patricia Flette (Chairperson) Sue Dutton Marjorie Haugen John Solodzuk Wanda White Sheilagh Ross Robert Maskell
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Three years.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are restricted to internal use except by Board resolution.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	Barbara Clubb - 427-2556

ALBERTA MULTICULTURAL COMMISSION

Authorization: Alberta Cultural Heritage Act, Sections 8, 9 and 10.

Purpose: To solicit, raise and receive money in keeping with the objectives of the Act.

Method of Financing: Western Canada Lotteries Foundation (Alberta Division) with provisions for donations and contributions from other sources.

Membership:
(All part-time)

John Oldring, M.L.A. (Chairman)
John S. O'Neill (Acting Secretary/non-voting)
Angela Iliadis
Adolph Kulpe
Laurent Lamoureaux
One representative-Department of Culture and Multiculturalism

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: Varied.

Remuneration Arrangements: Chairman is remunerated according to O.C. 200/88. Members are remunerated according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes of meetings are recorded and filed.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Commission.

Frequency of Meetings: Not yet determined.

Duration: Continuing.

Contact Person: J.S. O'Neill - 427-2921
Acting Secretary

ALBERTA ORDER OF EXCELLENCE COUNCIL

Authorization: Alberta Order of Excellence Act, Section 4.

Purpose: The objective of the Order is to accord recognition to those persons who have rendered service of the greatest distinction and of singular excellence for or on behalf of the residents of Alberta.

The Council acts as the governing body for the Order:

- to advise the Chancellor on matters concerning the Order:
- to recommend to the Chancellor persons to be granted membership in the Order; and
- to carry out those duties and perform those functions that it considers proper to ensure that the Order meets its objective.

Method of Financing: Vote 1, Department of Culture and Multiculturalism.

Membership:
(All part-time)

Howard L. Irving (Chairman)
Bernard Snell
John Amatt
Al Anderson
Dean Bell
Walter Mitson

Vacancies: One.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: Chairman's term is one to three years. Members term is up to three years. Maximum of three consecutive terms.

Remuneration Arrangements: Expenses only.

Records of Deliberations: Minutes of meetings are recorded and filed.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: Four times a year, if required.

Duration: Continuing.

Contact Person: Jean B. Compagnon - 479-4837

DEPARTMENT OF ECONOMIC DEVELOPMENT AND TRADE

Alberta Opportunity Company - Board of Directors
Motion Picture Development Corporation, Alberta

ALBERTA OPPORTUNITY COMPANY - BOARD OF DIRECTORS

Authorization:

The Alberta Opportunity Fund Act.

Purpose:

To promote the development of resources and the general growth and diversification of the economy of Alberta. Priority is given to:

- commercial enterprises offering a high degree of job opportunity in relation to capital investment;
- commercial enterprises owned and operated by Canadian citizens residing in Alberta;
- the encouragement, strengthening and expansion of small businesses;
- programs and projects which create increased economic opportunities for residents of smaller population centres, particularly where there is extensive community involvement;
- the encouragement of research and development directed toward increased productivity and improved technology;
- the promotion of Alberta services and products to enhance their marketing and export potential;
- the provision of employment and business experience to Alberta students through loans for creation, expansion or operation of student business enterprises;
- companies, associations and groups formed for the purpose of attracting industrial development and expansion within their communities; and
- industries involved in pollution control including recycling of products.

Method of Financing:

Capital is provided by the Alberta Heritage Savings Trust Fund. In addition, an annual grant in support of small business amounting to 8% of the previous year's outstanding loans balance is provided through Vote 6, Department of Economic Development and Trade.

Membership:
(All part-time
except President &
Managing Director)

W. Paul Lefaivre (Chairman)
Elizabeth Park
Jack C. Donald
Nels Nelson
Gordon Greenwood
J. Al Sarkissian
David Heaton
Robert D. Matheson

ALBERTA OPPORTUNITY COMPANY - BOARD OF DIRECTORS - Page 2

Membership: (continued)
James L. Smith
Wayne Taylor
Roland R. Johnson
Walter Holowack
Wayne R. Watts
Ronald H. Blake (Ex-officio)
Roy W. Parker (President & Managing Director)

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: Three years.

Remuneration Arrangements: The Managing Director and the respresentative of the Department of Economic Development and Trade, Mr. Blake, are salaried Government officials. Members and Chairman are remunerated according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded and filed. Decisions are published in the Alberta Gazette.

Appeal Procedure: Applications are reviewed by the next highest level of authority. There is no appeal beyond the Board of Directors.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: At the call of Chairman, usually twice per month.

Duration: Continuing.

Contact Person: Roy Parker - 421-7979
President and Managing Director

ALBERTA MOTION PICTURE DEVELOPMENT CORPORATION

Authorization:	The Motion Picture Development Act.
Purpose:	To promote the development of the motion picture industry in Alberta through loans to and investment in motion picture productions.
Method of Financing:	Operating expenses are funded through Vote 1, Department of Economic Development and Trade; funding for productions is provided through the Motion Picture Development Fund.
Membership: (All part-time)	Orville Kope (Chairman) Thomas R. Little Thomas Peacocke Helen C. Hammond John Ritchie
Vacancies:	Two.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Two to three-year terms; eligible for reappointment.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes of meetings are recorded and filed.
Appeal Procedure:	N/A.
Citizen Participation:	Citizen participation is provided through the Board of Directors and an Industry Advisory Committee.
Frequency of Meetings:	As required, usually monthly.
Duration:	Continuing.
Contact Person:	Lorne MacPherson - 424-8855

DEPARTMENT OF EDUCATION

School Buildings Board
Teachers' Retirement Fund Board

SCHOOL BUILDINGS BOARD

Authorization:	The School Act and School Buildings Act.
Purpose:	To assess requests from school boards for school facilities; to approve funding for new construction and renovations; to recommend regulations governing school facilities and support; and to provide advice to local school boards and to Alberta Education.
Method of Financing:	Vote 1, Department of Education.
Membership: (All part-time)	Carl Daneliuk (Chairman) Marian A. Weleschuk Lynn Grant Malcolm Johnson Marshall Dzurko Herb Strohbach
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Varied.
Remuneration Arrangements:	N/A.
Records of Deliberations:	Minutes are recorded and are restricted to internal use.
Appeal Procedure:	School boards can appeal a decision to the School Buildings Board.
Citizen Participation:	N/A.
Frequency of Meetings:	Weekly.
Duration:	Continuing.
Contact Person:	Marian Weleschuk - 427-2973

TEACHERS' RETIREMENT FUND - BOARD OF ADMINISTRATION

Authorization:	The Teachers' Retirement Fund Act.
Purpose:	To administer the Teachers' Retirement Fund.
Method of Financing:	Vote 2, Department of Education.
Membership: (All part-time)	J.F. Berlando (Chairman) J.E. Faries E.M. Groch D.E. Ungstad C. Daneliuk R.W. Rae
Vacancies:	None.
Appointment Procedure:	The Lieutenant Governor in Council shall appoint three persons to the Board, and The Alberta Teachers' Association may nominate three members to be appointed by the Lieutenant Governor in Council. If The Alberta Teachers' Association fails to nominate a member, then the Lieutenant Governor in Council may appoint a teacher.
Term of Office:	Appointees of the Lieutenant Governor in Council - at pleasure. Nominees of The Alberta Teachers' Association - for four-year periods or until successors are appointed.
Remuneration Arrangements:	Expenses only.
Records of Deliberations:	The annual report of the Fund is published in The Alberta Teachers' Association Annual Report.
Appeal Procedure:	Teachers may appeal any administrative decision to the Board.
Citizen Participation:	N/A.
Frequency of Meetings:	Ten times per year.
Duration:	Continuing.
Contact Person:	James M. Jepson - 451-4166 Executive Director

DEPARTMENT OF ENERGY

Energy Resources Conservation Board
Oil Sands Technology and Research Authority, Alberta
Petroleum Marketing Commission, Alberta
Southwest Alberta Solar Wind and Renewable Energy Advisory Board

ENERGY RESOURCES CONSERVATION BOARD

Authorization:	The Energy Resources Conservation Act.
Purpose:	To regulate the energy resource industries through the administration of: The Energy Resources Conservation Act The Oil and Gas Conservation Act The Oil Sands Conservation Act The Hydro and Electric Energy Act The Coal Conservation Act The Turner Valley Unit Operations Act The Pipeline Act (1975) The Gas Resources Preservation Act
Method of Financing:	Approximately one-half of the cost of E.R.C.B. operations is provided through an annual fee levied on oil and gas-producing wells administered by the Board, and the balance is provided through Vote 3, Executive Council.
Membership: (All full-time)	Gerald J. Desorcy (Chairman) Frank J. Mink Norman A. Strom J. Phillip Prince Emile Morin
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Five years, and thereafter at pleasure of the Lieutenant Governor in Council.
Remuneration Arrangements:	The Board is comprised of salaried senior Government officials.
Records of Deliberations:	Minutes of meetings are recorded. Board reports, decisions and examiners' reports are available to the public.
Appeal Procedure:	An application may be made to the Board for review of a decision it has made and a rehearing may be requested. An appeal may be made to the Alberta Court of Appeal on a question of law or jurisdiction.
Citizen Participation:	Submissions to public hearings; questioning at public hearings; meetings with Board personnel.
Frequency of Meetings:	As required by a full-time regulatory agency.
Duration:	Continuing.
Contact Person:	K.G. Sharp - 297-8412

ALBERTA OIL SANDS TECHNOLOGY AND RESEARCH AUTHORITY

Authorization:	The Oil Sands Technology and Research Authority Act.
Purpose:	To provide means whereby research into the technological methods required for the efficient and economic recovery and processing of crude bitumen and other crude oils in Alberta, and other products from oil sand deposits, may be assisted, encouraged and promoted.
Method of Financing:	Vote 5, Department of Energy (administrative and personnel costs). Alberta Heritage Savings Trust Fund (projects and capital costs).
Membership: (All part-time except Chairman and Vice-Chairman)	William J. Yurko (Chairman) Ernest J. Wiggins (Vice-Chairman) Richard S. Aberg Joseph M. Richardson Fredrick A. Kidd James E. Miller Steve Zarusky, M.L.A.
Vacancies:	Two.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Established by the Lieutenant Governor in Council at the time of appointment (usually a three-year term).
Remuneration Arrangements:	Chairman and Vice-Chairman are salaried senior Government officials. According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for M.L.A. According to O.C. 903/80 for all part-time members.
Records of Deliberations:	Lists of successful applicants are released periodically. All funded projects are listed in the Annual Report each year.
Appeal Procedure:	The decision of the Authority is final. However, the by-laws of the Authority permit an applicant to request an oral presentation to the Authority in support of his or her application, prior to the decision. The applicant is requested to meet with the Chairman five days before a meeting to fix the time and place for the oral presentation.

ALBERTA OIL SANDS TECHNOLOGY AND RESEARCH AUTHORITY - Page 2

Citizen Participation:	Booklets have been prepared describing how individuals can make application to the Authority for funding. The Registrar of the Authority is available to meet with any potential applicant to elaborate on these procedures. The Authority has developed a program to meet regularly with industry associations, professional societies, and various research and academic institutions.
Frequency of Meetings:	Scheduled on a three week cycle or at the call of the Chairman. Applications for funding are dealt with on a continuing basis.
Duration:	Continuing.
Contact Person:	G.A. Villett - 427-7623.

ALBERTA PETROLEUM MARKETING COMMISSION

Authorization: Petroleum Marketing Act.

Purpose: To administer the provisions of the Petroleum Marketing Act:

- markets the royalty portion of crude oil production;
- markets the province's equity share and the royalty portion of synthetic crude oil from the Syncrude project;
- remits to Alberta Treasury the proceeds realized from the aforementioned activities.

To administer the provisions of the Natural Gas Marketing Act:

- collects pricing information for the government;
- provides certain services to the producing sector.

Determines and assesses levies on the users of the TransCanada pipeline system to ensure the sharing of take-or-pay costs under the provisions of the Take-or-pay Costs Sharing Act.

Intervenes in regulatory proceedings in Canada and the U.S. in order to ascertain the impact of regulatory decisions on the field value of Alberta crude oil and natural gas royalty production.

Method of Financing: Vote 6, Department of Energy.

Membership:
Dale A. Lucas (Chairman)
David L. Willis (Vice-Chairman)
Gordon R. Scott

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: The Chairman is appointed on a contractual basis. The Vice-Chairman and members are appointed at pleasure.

Remuneration Arrangements: Salaried senior Government officials.

Records of Deliberations: Commission decisions are formally recorded in an official minute book and are circulated internally at weekly management meetings.

Appeal Procedure: N/A.

Citizen Participation: N/A.

Frequency of Meetings: Weekly.

Duration: Continuing.

Contact Person: G.K. Palmer - 297-5420

SOUTHWEST ALBERTA SOLAR WIND AND RENEWABLE ENERGY ADVISORY BOARD

Authorization:	Department of Energy Act.
Purpose:	To promote private sector involvement in solar, wind and renewable energy in Pincher Creek and the surrounding area.
Method of Financing:	Vote 1, Department of Energy.
Membership: (All part-time)	David Balfour (Chairman) John Rottger David Glen Cliff Reiling
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	At pleasure.
Remuneration Arrangements:	Expenses only.
Records of Deliberations:	Report and recommendations to the Minister of Energy.
Appeal Procedure:	N/A.
Citizen Participation:	Citizens are welcome to meet with the Board upon request.
Frequency of Meetings:	As required.
Duration:	Five years or until the Advisory Board submits its report to the Minister of Energy.
Contact Person:	Dr. David Balfour - 627-4972

DEPARTMENT OF THE ENVIRONMENT

Environment Council of Alberta
Environmental Research Trust, Alberta
Natural Resources Coordinating Council
Special Waste Management Corporation, Alberta

ENVIRONMENT COUNCIL OF ALBERTA

Authorization:	The Environment Council Act.
Purpose:	To conduct a continuing review of policies and programs of the Government and Government agencies on matters pertaining to environment conservation and report to the Minister of the Environment; to hold public hearings at the request of the Lieutenant Governor in Council and to prepare reports and recommendations on the matter to the Lieutenant Governor in Council and to the Minister of the Environment; to investigate at the request of the Minister of the Environment any matters pertaining to environment conservation and report thereon to the Minister; to use its best efforts to achieve coordination of policies, programs, and administrative procedures of Government and Government agencies with respect to matters relating to environment conservation; to hold appeal hearings and report to the Minister of the Environment with recommendations on stop orders issued under The Clean Air Act, The Clean Water Act, The Beverage Containers Act, The Department of Environment Act, and The Land Surface Conservation and Reclamation Act; to hold public hearings at the request of the Minister of Recreation and Parks concerning any recommendations made by the Advisory Committee or any other matter pertaining to the administration and management of wilderness areas or ecological reserves; to hold public hearings at the request of the Lieutenant Governor in Council on proposals made by the Executive Council for the establishment of a new wilderness area or ecological reserve or the addition of any land to, or the withdrawal of any land from, an existing wilderness area or ecological reserve; to appoint public advisory committees on environment conservation, to prescribe their duties and functions, to meet jointly with them and provide for their operation.
Method of Financing:	Vote 7, Department of Environment.
Membership: (Full-time Chief Executive Officer; all panel members serve on a part time basis)	Panels are established to hold public hearings or appeal hearings and report to the Minister and the Lieutenant Governor in Council with respect to a specific matter or issue. The Chief Executive Officer is an ex-officio member and Vice-Chairman of all panels.
Vacancies:	One (Chief Executive Officer).

ENVIRONMENT COUNCIL OF ALBERTA - Page 2

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: At pleasure.

Remuneration Arrangements: Chief Executive Officer is a salaried senior Government official. Panel members are remunerated according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Reports and recommendations to the Lieutenant Governor in Council, The Minister of the Environment and any other appropriate Minister. The Annual Report and numerous other publications are publicly available.

Appeal Procedure: N/A.

Citizen Participation: Through public hearings and public representation on the panels.

Frequency of Meetings: Occasional meetings when panels are first appointed, increasing to regular daily meetings during and after public hearings when reports and recommendations are being prepared.

Duration: Continuing.

Contact Person: Al Giacomazzi - 427-5792.

ALBERTA ENVIRONMENTAL RESEARCH TRUST

Authorization:	The Alberta Environment Research Trust Act.
Purpose:	To seek and receive property by gifts, bequests, devise, transfer or otherwise, and subject to prior trust conditions imposed upon the use of the property or the income thereof, to hold, use and administer it for the purpose of provincial expansion of applied and fundamental research relative to environmental improvement.
Method of Financing:	Vote 5, Department of Environment.
Membership:	William Cary (Chairman) Harold Page Allan Gaskell Gordon Lambert Trevor Maine Betty Duckett Roy Brassard, M.L.A. One representative - Deputy Minister, of the Department of Environment
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Three years, unless otherwise specified.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to trustees.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Four times a year.
Duration:	Continuing.
Contact Person:	John F. Russell - 297-2360.

NATURAL RESOURCES COORDINATING COUNCIL

Authorization: The Department of Environment Act.

Purpose: To advise the Minister of the Environment on the coordination of Government policies and programs in matters pertaining to the environment and to make recommendations to the Minister of the Environment and other members of Executive Council.

Method of Financing: N/A.

Membership:
Vance MacNichol (Chairman)
Deputy Minister - Department of Agriculture
Deputy Minister - Department of Social Services
Deputy Minister - Department of Transportation
Deputy Minister - Department of Economic Development and Trade
Deputy Minister - Department of Recreation and Parks
Deputy Minister - Department of Energy
Deputy Minister - Department of Municipal Affairs
Chairman - Energy Resources Conservation Board

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: Unspecified.

Remuneration Arrangements: N/A.

Records of Deliberations: Minutes are recorded and filed. Decisions are published in Deputy Minister directives.

Appeal Procedure: N/A.

Citizen Participation: N/A.

Frequency of Meetings: Call of the Chair.

Duration: Continuing.

Contact Person:
Vance MacNichol
Deputy Minister of the Environment - 427-6236

ALBERTA SPECIAL WASTE MANAGEMENT CORPORATION

Authorization:	Special Waste Management Corporation Act.
Purpose:	To provide Alberta Government participation in a system which will ensure that hazardous wastes are adequately dealt with so as to protect the health and safety of the public and the environment.
Method of Financing:	Vote 6, Department of Environment.
Membership: (All part-time)	Robert C. Clark (Chairman) William Ross Peter N. Moore Maurice A. Fitzpatrick Ken Nagel
Vacancies:	Two.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Members are appointed for one to three-year terms.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order). The President and Chief Executive Officer is a salaried senior Government official.
Records of Deliberations:	Minutes recording all deliberations are retained at the head office and are restricted to internal use.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board. In addition, there is a Swan Hills Special Waste Liaison Committee comprised of six residents of that community.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	Lorne Mick - 422-5029. President & C.E.O.

EXECUTIVE COUNCIL

- Health Professions and Occupations (Responsible to Hon. I.W.C. Reid)
  - Dental Mechanics, Board of Examiners for
  - Dental Technicians Board
  - Health Disciplines Board
  - Ophthalmic Dispensers Examining Board
  - Podiatry, Board of Examiners in
- Liquor Control Board, Alberta
- Liquor Licensing Review Council
- Northern Alberta Development Council (Responsible to Hon. J.A. Adair)
- Occupational Health and Safety Council (Responsible to Hon. I.W.C. Reid)
- Premier's Commission on Future Health Care for Albertans (Responsible to Hon. N. Betkowski)
- Premier's Council on the Status of Persons with Disabilities (Responsible to Hon. J. Dinning)
- Provincial Advisory Committee on the Family (Responsible to Hon. J. Dinning)
- Public Service Employee Relations Board (Responsible to Hon. D.J. Russell)
- Water Resources Commission, Alberta (Responsible to Hon. P.N. Webber)
- Wild Rose Foundation (Responsible to Hon. K. Kowalski)
- Women's Issues, Alberta Advisory Council on (Responsible to Hon. E. McCoy)
- Workers' Compensation Board (Responsible to Hon. I.W.C. Reid)

BOARD OF EXAMINERS FOR DENTAL MECHANICS

Authorization:	The Dental Mechanics Act.
Purpose:	To prescribe a program of studies and training for student dental mechanics; to evaluate the credentials of candidates for admission to practise; to exempt from examination a candidate who in the opinion of the Board qualifies by reason of this training and experience and possesses the qualifications required under this Act; to set examinations of all persons who have not been granted exemption from examination by the Board; and to recommend to the Minister the issuance of certificates of proficiency to successful candidates.
Method of Financing:	Vote 8, Executive Council.
Membership: (All part-time)	Elmar Abele (Chairman) David Kerslake Sylvia Gillespie Tom Sulek
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to members.
Appeal Procedure:	Court of Queen's Bench.
Citizen Participation:	Two public representatives on the Board.
Frequency of Meetings:	As required, approximately twelve times per year.
Duration:	Continuing.
Contact Person:	Richard Butler - 427-2655

DENTAL TECHNICIANS BOARD

Authorization: The Dental Technicians Act.

Purpose: To prescribe the qualifications of persons who may be registered as dental technicians; to set and conduct written and practical examinations; to provide for the establishment of training programs; to issue certificates of competency to those persons meeting the Board's requirements; and to maintain a register of initial and annual certification.

Method of Financing: Vote 8, Executive Council.

Membership:
(All part-time)
Chairman - Director, Dental Health Services,
Alberta Social Services (Ex-officio)
Norman Hope
Brian Babey
Dr. K.M. Polukoshko
Mary Ellen Rajotte

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: Three years. Members are eligible for re-appointment.

Remuneration Arrangements: According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded and distributed to Board members.

Appeal Procedure: N/A.

Citizen Participation: N/A.

Frequency of Meetings: Approximately eight times a year.

Duration: Continuing.

Contact Person: Richard Butler - 427-2655

HEALTH DISCIPLINES BOARD

Authorization: The Health Disciplines Act.

Purpose: To investigate unregulated health disciplines and recommend to the Minister whether or not they should be designated under the Health Disciplines Act; to make regulations for health disciplines that are designated under the Health Disciplines Act; and to serve as an appeal body for decisions of the health disciplines committees with respect to registration and discipline.

Method of Financing: Vote 8, Executive Council.

Membership:
(All part-time)

J.A. Noakes (Chairman)
Anthony Koch
Judith L. Rudd
Alberta Maiani
Shane Porter
John E. Young
Fred Dumont
Diane Latham
Nicolas Kashaba
Richard Sherbaniuk

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council. The Board consists of not more than nine members, two of whom are members of the College of Physicians and Surgeons and one is a member of the Alberta Dental Association. All other Board members are members of the public.

Term of Office: Members serve for a term of not more than three years and for no more than two consecutive terms.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded and are restricted to internal use.

Appeal Procedure: Appeal of Health Disciplines Board decisions is to the Court of Queen's Bench.

Citizen Participation: Through citizen representation on the Board.

Frequency of Meetings: Meetings are held at the call of the Chair, usually once a month.

Duration: Continuing.

Contact Person: Richard Butler - 427-2655

OPHTHALMIC DISPENSERS EXAMINING BOARD

Authorization:	The Ophthalmic Dispensers Act.
Purpose:	To prescribe a program of studies and training for student ophthalmic dispensers and applicants for certificates of competence in contact lens dispensing; to evaluate the credentials of applicants for certificates; to set and conduct practical examinations; to set written examinations; and to issue certificates of competency to those meeting the Board's qualification requirements.
Method of Financing:	Vote 8, Executive Council.
Membership:	Henry Wyatt (Chairman) William Carmichael Edward Cote George Edworthy Anthony Koch Dennis Gartner (Secretary)
Vacancies:	One.
Appointment Procedure:	Ministerial Order.
Term of Office:	At the pleasure of the Minister.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order). The Secretary is a salaried Government employee.
Records of Deliberations:	Minutes of Board meetings are recorded and are publicly available except when information about individuals is involved.
Appeal Procedure:	When the Board refuses to permit the examination of an applicant, he or she may apply through a notice of motion to the Court of Queen's Bench for an order directing the Board to permit the applicant to be examined.
Citizen Participation:	Two members of the Board must be appointed from the public-at-large.
Duration:	Continuing.
Contact Person:	Dennis Gartner - 427-2655

BOARD OF EXAMINERS IN PODIATRY

Authorization:	The Podiatry Act.
Purpose:	To evaluate credentials of all candidates for admission to practise; to classify and accredit approved schools, colleges or universities whose graduates may be accepted as fully qualified; to set and conduct examinations for those persons who are not exempted by reason of other conceded qualifications to practise podiatry; and to issue certificates of approval to practise to those persons who satisfy the Board that they are qualified.
Method of Financing:	Vote 8, Executive Council.
Membership:	Alex Cairns (Chairman) Harold Kocil Robert Gorman Dennis Gartner (Secretary)
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order). The Secretary is a salaried Government employee.
Records of Deliberations:	Minutes of Board meetings are recorded and are publicly available except when information about individuals is involved.
Appeal Procedure:	No statutory provisions, but opportunity for review is provided upon submission of additional evidence or information.
Citizen Participation:	A lay person has historically served on the Board.
Frequency of Meetings:	At the call of the Chair.
Duration:	Continuing.
Contact Person:	Richard Butler - 427-2655

ALBERTA LIQUOR CONTROL BOARD

Authorization: The Liquor Control Act.

Purpose: To administer the Act and regulations including:

- buying, importing, having in its possession for sale and selling liquor; controlling the possession, sale, transportation and delivery of liquor; determining the places liquor stores shall be established and operating those stores; and issuing, refusing, cancelling or suspending permits and licences for purchase and sale of liquor.

Method of Financing: Board operating costs are paid from the monies received by the Board under the administration of the Liquor Control Act. The Financial Administration Act applies with respect to overdrafts and holdbacks.

Membership: (All full-time)
Joseph Forgione (Acting Chairman)
William L. Mack

Vacancies: One.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: At pleasure.

Remuneration Arrangements: Salaried senior Government officials.

Records of Deliberations: Minutes are recorded for internal use. An annual report is presented to the Minister who tables it in the Legislative Assembly. Information is provided in the annual report on suspensions of licence privileges including the names of the premises and the reasons for the suspensions.

Appeal Procedure: No appeal procedure is available under the Liquor Control Act. A person who has been refused a license or whose license has been suspended or cancelled or who is not satisfied with a condition of a license or a requirement set by the Board may within thirty days request a review by the Liquor Licensing Review Council. This body may conduct a review and make a recommendation to the Board.

Citizen Participation:	Applicants and the public may appear at public hearings of the Board. Applicants for licences are given an opportunity, if they request it, to appear before the Board to make representations with respect to their application or may be requested to appear by the Board.
Frequency of Meetings:	Board meetings - weekly; hearings - as required.
Duration:	Continuing.
Contact Person:	Ms. M. Brook - 458-4359 General Counsel

LIQUOR LICENSING REVIEW COUNCIL

Authorization: The Liquor Control Act.

Purpose: To act as a citizens' review council and, through recommendations to the Alberta Liquor Board, to have a distinct influence on decisions and policies with respect to liquor licensing in Alberta.

Method of Financing: Vote 1, Department of the Solicitor General.

Membership:
(All part-time)
George E. Sillito (Chairman)
John E. McLean
Ronald J. Adlington
Raymond A. Canniff
Jacqueline L. Eddy
Walter J. Powell
Gerry Blum
Sam Wong

Vacancies: Six.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: Varied.

Remuneration Arrangements: According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Transcripts of panel hearings and minutes of meetings are recorded and restricted to internal use.

Appeal Procedure: Within thirty days of receiving notification of a refusal, cancellation or licence suspension, a written request for a review hearing can be submitted to the Chairman of the Council.

Citizen Participation: Through public representation on the Council.

Frequency of Meetings: Usually one to four per month.

Duration: Continuing.

Contact Person: Kenn Clark, Secretary to the Council - 422-1937

NORTHERN ALBERTA DEVELOPMENT COUNCIL

Authorization:	The Northern Alberta Development Council Act.
Purpose:	To investigate, monitor, evaluate, plan and promote practical measures to foster and advance general development in northern Alberta, and to advise Government thereon.
Method of Financing:	Vote 2, Executive Council.
Membership: (All part-time)	Robert C. Elliott, M.L.A. (Chairman) John Drobot, M.L.A. Michael Beaver Fred Gingerich Marcel Ducharme Donald Keith Jim Reynolds Elaine Gauthier Bernard Hornby Kim Ghostkeeper
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	One year (from April 1 to March 31); renewable.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order) for members. According to O.C. 126/88 for the Chairman.
Records of Deliberations:	Minutes of meetings are available to the public.
Appeal Procedure:	N/A.
Citizen Participation:	Through citizen representation on the Council. Meetings are held for the purpose of receiving briefs from the public.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	R.M. Finnerty - 624-6274

OCCUPATIONAL HEALTH AND SAFETY COUNCIL

Authorization:	The Occupational Health and Safety Act.
Purpose:	To advise the Minister on matters concerning The Occupational Health and Safety Act and the regulations and on matters concerning the health and safety of workers, and to hear appeals in accordance with The Occupational Health and Safety Act.
Method of Financing:	Vote 3, Department of Community and Occupational Health
Membership: (All part-time)	Maureen Shaw (Chairperson) Clayton Delbridge Clinton Dunford Harold Taylor John W.F. Cowell Thomas E. Whiting Ken McBeth Cheryl Hall Sam Lee Constantinos Bottas Phil Oaks Cliff Turner
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	One, two or three years.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Proceedings of meetings are recorded as minutes, which are restricted to internal use. The Council publishes an Annual Report.
Appeal Procedure:	Limited. Any person to whom an order is issued under Section 7, 8, 9, 10, 20 or 26 of The Occupational Health and Safety Act may appeal the order to the Council. Upon considering the matter being appealed, the Council may by order, confirm, revoke or vary the order being appealed.
Citizen Participation:	Through public representation on the Council. The Council will receive presentations from employers and/or workers.
Frequency of Meetings:	Twelve meetings per year (approximately).
Duration:	Continuing.
Contact Person:	Jenny Malanchuk - 427-2813 Coordinator Advisory and Appeal Secretariat

PREMIER'S COMMISSION ON FUTURE HEALTH CARE FOR ALBERTANS

Authorization: Order in Council 848/87.

Purpose: The Commission is to conduct an inquiry on future health requirements for Albertans and in particular:

- to examine changes in future health requirements as they relate to population trends, advances in active treatment and preventative health measures, health training and technology, types and patterns of illness, public needs and expectations, organization funding structures, and such other factors that may be relevant;
- to examine the roles, responsibilities and expectations of individual Albertans, volunteers, community agencies, the medical and related health care professions, private sector interests and goverments in planning, delivering and funding future health services and programs;
- to examine incentives and mechanisms to maintain the quality and accessibility of health services; to encourage the most innovative, effective and economical use of health resources, and to focus on the promotion of health and the prevention of disease; and
- to examine, comment on, and make recommendations on such other matters that the Commission may deem to be relevant.

The Commission shall report to the Premier as quickly as possible utilizing such interim reports as may be necessary, with a final report and recommendations on or before December 31, 1989.

Method of Financing: Vote 10, Executive Council.

Membership:
(All part-time except Deputy Commissioner)

Lou Hyndman (Chairman)
Alex McPherson (Deputy Commissioner)
Ruth Collins-Nakai
C. Eugene Murrant
Carol Snedden
Joy Calkin
William Sturgeon
Patrick O'Bryne

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: To December 31st, 1989.

PREMIER'S COMMISSION ON FUTURE HEALTH CARE FOR ALBERTANS - Page 2

Remuneration Arrangements:	Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order). Deputy Commissioner is a salaried Government employee.
Records of Deliberation:	Decisions are recorded for internal use only.
Appeal Procedure:	N/A.
Citizen Participation:	Through public meetings and written submissions.
Frequency of Meetings:	Twice monthly.
Duration:	Temporary.
Contact Person:	Ken Patterson - 422-1106 Project Co-ordinator

PREMIER'S COUNCIL ON THE STATUS OF PERSONS WITH DISABILITIES

Authorization: Bill 1, Premier's Council on the Status of Persons with Disabilities Act.

Purpose: To make recommendations on matters pertaining to the opportunity for full and equal participation of persons with disabilities in the life of the Province.

Method of Financing: Vote 2, Executive Council.

Membership:

Gary McPherson (Chairman)
Gillian Oliver
Harvey Ball
Peter Aubry
Claudia Moore
Mike Quinlan
Jean Packer
George Morrice
Randy Hogle
Norma Stasiuk
Wendy Bryden
Cheryl Crocker
Jim Vargo

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: One to three years.

Remuneration Arrangements: According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded for internal use.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on Council.

Frequency of Meetings: Four times a year.

Duration: July 1st, 1998.

Contact Person:

Eric Boyd
Executive Director - 422-1095

PROVINCIAL ADVISORY COMMITTEE ON THE FAMILY

Authorization:	The Social Development Act.
Purpose:	To recommend to the Minister appropriate public and private programs to enhance family and community life in Alberta and ways of coordinating family and community services components of the public, private and volunteer agencies and institutions; to assist in the development of public awareness of and guidelines for the organization and delivery of family and community services; and to advise the Minister on matters of policy pertaining to preventative health and social programs for families.
Method of Financing:	Vote 3, Department of Social Services.
Membership: (All part-time)	Susan Friesen (Chairperson) Margaret Alexander David Dyck Deanne Easthope Dorothy French Rose-Marie McCarthy Rosemarie Willier
Vacancies:	Three.
Appointment Procedure:	Ministerial Order.
Term of Office:	Members are appointed for terms varying from one to three years, at the pleasure of the Minister.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to the members and to the Minister.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Committee. Submissions from citizens are welcome.
Frequency of Meetings:	Generally on a monthly basis.
Duration:	Permanent.
Contact Person:	Mickey Casavant, Director, Appeal and Advisory Secretariat - 427-2709

PUBLIC SERVICE EMPLOYEE RELATIONS BOARD

Authorization:	The Public Service Employee Relations Act.
Purpose:	The Board's primary responsibilities include: the determination of appropriate bargaining units, the certification of bargaining agents, and the investigation of unfair labour practices and other complaints or breaches of specific sections of the Act. Its duties also include the appointment of mediators when necessary, as well as the establishment and appointment of arbitration boards as may be required. The Board is given broad regulatory authority to make and issue orders, notices, directives, declarations, certificates and other decisions as it may consider necessary, with or without conditions, in order to effect the purposes of the Act.
Method of Financing:	Vote 7, Executive Council.
Membership: (All part-time)	Catherine A. Fraser (Chairperson) Thomas K. Biggs Jack Dyck William Kondro A.R. Turpin Thomas W. Wakeling
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Up to five years; renewable for up to five additional years. Current members have been appointed for terms of two years.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for members. According to O.C. 704/85 for the Chairman and alternate Chairman.
Records of Deliberations:	Annual Report made to the Minister who presents it before the Legislative Assembly. The majority of Board records are publicly available, but some are restricted to internal use.
Appeal Procedure:	Section 11 of the Act specifies that the Board has exclusive jurisdiction to exercise the powers conferred upon it and the actions or decisions of the Board are final and conclusive for all purposes.

PUBLIC SERVICE EMPLOYEE RELATIONS BOARD - Page 2

Citizen Participation:	Through citizen representation on the Board.
Frequency of Meetings:	At the call of the Chair.
Duration:	Continuing.
Contact Person:	J.F. Elsinga - 427-7001

ALBERTA WATER RESOURCES COMMISSION

Authorization: Orders in Council 1260/82 and 1261/81.

Purpose: To assess and review long-term water resources planning by the Government of Alberta in relation to agricultural, economic, community and environmental factors in Alberta;

to undertake evaluations of specific short-term and long-term projects affecting the water resources of Alberta;

to monitor intergovernmental negotiations affecting the water resources of Alberta; and

to advise the Lieutenant Governor in Council on policies and programs affecting Alberta's water resources.

Method of Financing: Vote 5, Executive Council

Membership:
Glen Clegg, M.L.A. (Chairman)
Tom Musgrove, M.L.A.
Isaac Lawrence
Margaret Lounds
Philip Walker
Thomas Gilchrist
Assistant Deputy Minister, Dept. of Environment
Assistant Deputy Minister, Dept. of Municipal Affairs
Assistant Deputy Minister, Dept. of Agriculture
Assistant Deputy Minister, Dept. of Economic Development & Trade
Assistant Deputy Minister, Dept. of Energy

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: At pleasure.

Remuneration Arrangements: According to O.C. 159/88 for Chairman. According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for members other than salaried Government employees.

Records of Deliberations: Minutes are recorded for internal use and distribution. An annual report is produced.

Appeal Procedure: N/A.

ALBERTA WATER RESOURCES COMMISSION - Page 2

Citizen Participation: Through citizen representation on the Commission. Public hearings may be held by the Commission.

Frequency of Meetings: Monthly.

Duration: To December 31, 1992.

Contact Person: Alf Birch - 422-4232

WILD ROSE FOUNDATION

Authorization:	Wild Rose Foundation Act.
Purpose:	To provide funding to volunteer non-profit organizations that offer necessary and valuable community services to Albertans.
Method of Financing:	Revenues are received from the Western Canada Lottery Corporation.
Membership: (All part-time)	Dick Wong (Chairman) Paulette Patterson Glen Chapman Marie Hohtanz Gary Harris Cay Sexauer Dianne Birenbaum
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Two or three-years.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and are restricted to internal use.
Citizen Participation:	Through citizen representation on the Board.
Appeal Procedure:	Appeals may be directed to the Executive Director for presentation to the Board.
Frequency of Meetings:	Quarterly and as necessary in the interim.
Duration:	Permanent.
Contact Person:	Stan Fisher - 428-6373

ALBERTA ADVISORY COUNCIL ON WOMEN'S ISSUES

Authorization:	Alberta Advisory Council on Women's Issues Act.
Purpose:	To advise and report to the Alberta Government through the Minister on matters relating to the opportunity for full and equal participation of Alberta women in the life of the Province.
Method of Financing:	Vote 4, Executive Council
Membership: (All part-time except Chairperson)	Margaret Leahey (Chairperson) Lori Andreachuk Wendy Church Olga Cylurik Kathryn Habberfield Brigit Hawkins Nancy Louis Elva Mertick Lucy Milne Parmjit Kaur Sidhu Deanna Sidoruk Janet Slaughter Hazel Smith Bernadette Swan Leah Waters Ex-officio (Non-voting): Executive Director, Alberta Women's Secretariat
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	One to three years.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order) for part-time members. The Chairperson is a salaried Government employee.
Records of Deliberations:	An annual report consisting of a general summary of the Council's activities during the previous fiscal year is submitted to the Minister.
Appeal Procedure:	N/A.
Citizen Participation:	Through citizen representation on the Council. In addition, the Council will hold public meetings throughout the Province.
Frequency of Meetings:	Minimum of three per fiscal year.
Duration:	The Act authorizing the Council expires on December 31, 1996 unless it is continued for a further period by an Order of the Lieutenant Governor in Council.
Contact Person:	Margaret Leahey - 422-0668

WORKERS' COMPENSATION BOARD

Authorization: The Workers' Compensation Act.

Purpose: To administer The Workers' Compensation Act which involves:

- the adjudication and administration of claims for compensation made by injured workers or by dependants of fatally injured workers, and
- the provision of medical and vocational rehabilitation.

Method of Financing: By levying and collecting assessments from employers to whom the Act applies. Pensions to workers and dependants resulting from accidents on or before January 1, 1974, are supplemented by grants through Vote 6, Community and Occupational Health.

Membership: *
(All part-time
except President)

Chairperson
Three representatives of workers
Three representatives of employers
Three representatives of the general public
Ken Pals, President & C.E.O.

Vacancies: N/A.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: The Chairman and members of the Board are appointed for three-year terms, with one-third of the members being appointed each year to ensure continuity.

The President and Chief Executive Officer is a full-time senior official who is appointed for a five-year term which is renewable. The full-time Appeal Commissioners are also appointed for five-year terms.

Remuneration Arrangements: According to O.C. 838/87.

Records of Deliberations:

1. Decisions reached relating to Board administrative policies, authorities and general approvals are recorded by way of a Board Minute or Memorandum. The Board's Claims and Assessment Policy Manuals are available for public scrutiny.

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* Proposed organizational change to be implemented Fall/88.

WORKERS' COMPENSATION BOARD - Page 2

Records of Deliberations: (cont'd.)

2. Decisions reached by the Claims, Assessment or Rehabilitation Departments are normally conveyed to the individuals in writing. Some decisions, notably in the Rehabilitation field, may be discussed verbally in counselling situations. Such discussions are recorded in the individuals' confidential files. The Board allows virtually unrestricted access to Claims and Assessments files provided that the documents examined are relevant to an issue of appeal.

3. Decisions of the Appeal Commission are presented in writing. They clearly explain the reasons for the decision by citing legislation, regulation, policy, precedent, or extenuating circumstances.

Appeal Procedure:

Claims: If a worker or an employer is dissatisfied with a Claims Department decision, either may appeal the issue to the Claims Services Review Committee. This may be done by way of a brief written statement giving the reason for the appeal or by completing the W.C.B. form provided for that purpose. In the event of an adverse decision from the Claims Services Review Committee, either the worker or the employer may appeal to the Appeal Commission. This is done by writing to the Registrar of Appeals. The Commission's decision is final and there is no recourse to the courts.

Assessments: If an employer is dissatisfied with an assessment or the cost of charges made to his Account, the issue may be appealed to the Assessment Review Committee. In the event of an adverse decision from the Assessment Review Committee, the issue may be brought before the Appeal Commission.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: As required.

Duration: Permanent.

Contact Person: Kenneth C. Pals - 422-5175
President and Chief Executive Officer

DEPARTMENT OF FEDERAL AND INTERGOVERNMENTAL AFFAIRS

No Agencies, Boards or Commissions

DEPARTMENT OF FORESTRY, LANDS & WILDLIFE

Fish and Wildlife Advisory Council, Alberta
Forest Research Advisory Council
Integrated Planning Advisory Committee, Alberta
Trappers' Compensation Review Board

ALBERTA FISH AND WILDLIFE ADVISORY COUNCIL

Authorization: Department of Forestry, Lands and Wildlife Act.

Purpose: To advise the Minister of Forestry, Lands and Wildlife on the administration and development of the fish and wildlife resources of the Province.

Method of Financing: Vote 5, Department of Forestry, Lands & Wildlife.

Membership:
(All part-time)

Jack Shaver (Chairman)
Roy Brassard, M.L.A.
Steve West, M.L.A.
One representative - Alberta Cattle Commission
One representative - Bowhunters/Archers Association
One representative - Alberta Chamber of Commerce
One representative - Alberta Commercial Fishery Interests
Two representatives- Alberta Fish & Game Association
One representative - Alberta Forest Products Association
One representative - Edmonton Jaycees
One representative - Alberta Outfitters Association
One representative - Alberta S.P.C.A.
One representative - Alberta Trappers Central Association
One representative - Canadian Sporting Goods Association
One representative - Alberta Association of Improvement Districts
One representative - Alberta Association of Municipal Districts
One representative - Federation of Alberta Naturalists
One representative - Alberta Game Growers' Association
Two representatives - Metis Association of Alberta
One representative - Oil/Gas Industry (CPA/IPAC)
One representative - Tourist Industry Association of Alberta
Two representatives- Western Stock Growers' Association
One representative - Ducks Unlimited Canada
One representative - Unifarm

ALBERTA FISH AND WILDLIFE ADVISORY COUNCIL - Page 2

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: At pleasure.

Remuneration Arrangements: According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded and distributed to members for internal use only.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: Approximately four to six times a year.

Duration: Continuing.

Contact Person: Lew Ramstead - 427-6749

FOREST RESEARCH ADVISORY COUNCIL

Authorization:	The Forest Development Research Trust Fund Act.
Purpose:	To establish forest research priorities; to coordinate forest research; and to make recommendations to the Minister concerning the allocation of research funds.
Method of Financing:	Vote 3, Department of Forestry, Lands & Wildlife.
Membership: (All part-time except Government employees)	C.H. Geale (Acting Chairman) Percy Sims Roy Brassard, M.L.A. Con A. Dermott Murray C. Summers T.John Drew Don Lashley Pat Wearmouth Chairman of Forest Science, University of Alberta One representative - Alberta Forest Products Association Assistant Deputy Minister, Department of Forestry, Lands & Wildlife One representative - Alberta Research Council Director, Federal Northern Forest Research Centre
Vacancies:	One.
Appointment Procedure:	Ministerial Order.
Term of Office:	Unspecified.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order) except for Government employees.
Records of Deliberations:	Minutes of meetings and annual report are distributed to Council members for internal use only.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Council.
Frequency of Meetings:	Minimum of one meeting per year.
Duration:	Continuing.
Contact Person:	C.H. Geale - 427-3549

ALBERTA INTEGRATED PLANNING ADVISORY COMMITTEE

Authorization: Department of Forestry, Lands & Wildlife Act.

Purpose: To provide a continuing forum for communication between key public groups and the Government on broad policy and program matters related to integrated resource planning for Alberta's public lands and resources. The Committee acts in an advisory capacity to the Minister of Forestry, Lands and Wildlife.

Method of Financing: Vote 2, Department of Forestry, Lands & Wildlife.

Membership:
(All part-time)

Jack Campbell, M.L.A. (Chairman)
One representative - CPA/IPAC
One representative - Western Stockgrowers' Association
One representative - Alberta Wilderness Association
One representative - Alberta Fish and Game Association
One representative - Alberta Forest Products Association
One representative - Coal Association of Canada
One representative - Tourism Industry of Alberta
One representative - Unifarm
One representative - Alberta Snowmobile Association
One representative - Alberta Chamber of Commerce
One representative - Alberta 4-Wheel Drive Association
One representative - Alberta Outfitters Association

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: Two years.

Remuneration Arrangements: Expenses only.

Records of Deliberations: Minutes are recorded and are publicly available after committee adoption.

ALBERTA INTEGRATED PLANNING ADVISORY COMMITTEE - Page 2

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Committee.

Frequency of Meetings: At the call of the Chair, four to six meetings per year.

Duration: Permanent.

Contact Person: Ed Wyldman - 427-7413

TRAPPERS' COMPENSATION REVIEW BOARD

Authorization: Department of Forestry, Lands & Wildlife Act.

Purpose: To advise the Minister of Forestry, Lands and Wildlife on matters respecting compensation to trappers for damages and losses suffered by them as a result of industrial activity in Alberta.

Method of Financing: Vote 5, Department of Forestry, Lands & Wildlife.

Membership:
(All part-time)
Dave Unger (Chairman)
Peter Joyce
Francis Damais
One representative - Canadian Petroleum Association
One representative - Independent Petroleum Association of Canada
One representative - Alberta Trappers' Association

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: Not more than one year.

Remuneration Arrangements: According to Schedule 2, Part B of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded and distributed tomembers, the Minister, the Deputy Minister and the Assistant Deputy Minister.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: Approximately four times a year.

Duration: Continuing.

Contact Person: Fred Neumann - 427-6749

DEPARTMENT OF HEALTH

Alberta Cancer Board
Alcohol and Drug Abuse Commission
Children's Provincial General Hospital Board - Calgary, Alberta
Foothills Provincial General Hospital Board - Calgary
Glenrose Provincial General Hospital Board - Edmonton
Health Facilities Review Committee, Alberta
Hospital Advisory Council, Calgary Area
Hospital Advisory Council, Edmonton Area
Hospital Privileges Appeal Board
Hospitals and Medical Care Policy Advisory Committee
Mental Health Hospital Board - Edmonton
Mental Health Hospital Board - Ponoka
Mental Health Review Panels
Northern Alberta Children's Hospital Board
Provincial Mental Health Advisory Council
Public Health Advisory and Appeal Board
University of Alberta Hospitals Board - Edmonton

ALBERTA CANCER BOARD

Authorization: Cancer Programs Act.

Purpose: To establish and operate provincial cancer hospitals and outpatient facilities for the diagnosis of cancer, the treatment and care of cancer patients and cancer research. This extends to diseases that are noncancerous but are capable of being diagnosed or treated by similar methods as those used for the diagnosis or treatment of cancer.

Method of Financing: Vote 3, Department of Hospitals & Medical Care.

Membership:
(All part-time)

Arthur Davis (Chairman)
One representative - Medical Staff, Cancer Hospital
Murray Smith
Patricia Pelkie
Victor P. Douglas
Joseph Bugis
Zane Feldman
Kay McKenzie
Thomas E. Poppitt
Robert Bodner
Phyllis Smith

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: Varied.

Remuneration Arrangements: According to Ministerial Order #40/80.

Records of Deliberations: Minutes are recorded and distributed to each Board member, to each administrative officer attending Board meetings, and to department officials.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: One per month.

Duration: Continuing.

Contact Person: Dr. J.M. Turc - 482-3491

ALCOHOL AND DRUG ABUSE COMMISSION

Authorization:	Alcohol and Drug Abuse Act.
Purpose:	To encourage the development of health attitudes and behaviours which preclude the abusive use of drugs, including alcohol, by coordinating, promoting and providing comprehensive education, prevention and rehabilitation programs.
Method of Financing:	Vote 5, Department of Community and Occupational Health.
Membership: (All part-time)	Stan Nelson, M.L.A. (Chairman) Lee Reekie Joseph Lipka Stan Mlynarski Dan Vandermeulen Tom Melling Leona Shandruk Aris Coventry Walter Boddy
Vacancies:	Three.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	One to three years. (Has been established by precedent, with the exception of the Chairman.)
Remuneration Arrangements:	Chairman is remunerated according to O.C. 589/87. Members are remunerated according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed for internal use.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Commission.
Frequency of Meetings:	Usually every eight to ten weeks.
Duration:	Permanent.
Contact Person:	Terry Lund - 427-2837.

ALBERTA CHILDREN'S PROVINCIAL GENERAL HOSPITAL BOARD - CALGARY

Authorization:	Provincial General Hospitals Act.
Purpose:	To administer and manage property and assets, provide equipment and facilities for active and chronic treatment in the hospital.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care.
Membership: (All part-time)	Ronald Davidson (Chairman) Michael Morin John E. Maybin Lawrence J. Ryder Dorothy Shalom Robert Winter Michael Kanovsky James Herbison Janet Bruneau
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Varied.
Remuneration Arrangements:	According to Ministerial Order #22/87.
Records of Deliberations:	Minutes are recorded and distributed to Board members, to each administrative officer attending Board meetings, and to department officials.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	One per month, except July and August.
Duration:	Continuing.
Contact Person:	R.L. Innes - 245-7211

FOOTHILLS PROVINCIAL GENERAL HOSPITAL BOARD - CALGARY

Authorization:	Provincial General Hospitals Act, and Hospitals Act.
Purpose:	To administer and manage property assets, provide equipment and facilities for active and chronic treatment in the hospital.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care.
Membership: (All part-time)	Alvin Libin (Chairman) Gwyn Morgan Donna Marshall Linda A. Singleton Lucille Moyer Jean Roen Ross F. Phillips John Simpson Peter Saunderson
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Varied.
Remuneration Arrangements:	According to Ministerial Order #25/81.
Records of Deliberations:	Minutes are recorded and distributed to each Board member, each administrative officer attending Board meetings, and to department officials.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	One per month.
Duration:	Continuing.
Contact Person:	R. Coombs - 270-1110

GLENROSE PROVINCIAL GENERAL HOSPITAL BOARD - EDMONTON

Authorization:	Provincial General Hospitals Act and Hospitals Act.
Purpose:	To administer and manage property and assets, provide equipment and facilities for active and chronic treatment in the hospital.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care.
Membership: (All part-time)	Walter Braul (Chairman) Oryssia J. Lennie Kenneth L. Sorensen Rudy Koop Lorne Leitch Anne J. Shantz David B. Sharpe Michael A. Strembitsky Gordon Bradley One representative - Glenrose Medical Staff President, University of Alberta Dean of Medicine, University of Alberta
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Varied.
Remuneration Arrangements:	According to Ministerial Order #16/87.
Records of Deliberations:	Minutes are recorded and distributed to each Board member, to each administrative officer attending Board meetings, and to department officials.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	One per month, except June and July.
Duration:	Continuing.
Contact Person:	Jeff Lozon - 471-2262

ALBERTA HEALTH FACILITIES REVIEW COMMITTEE

Authorization:	Health Facilities Review Committee Act.
Purpose:	To visit all hospitals, auxiliary hospitals, nursing homes and senior citizens' lodges for the purpose of reviewing and inspecting them and the manner in which they are operated. The Committee may, upon receipt of a complaint made by or on behalf of a patient in an institution under their mandate, investigate the care and treatment and standard of accommodation received by that patient or any other patient.
Method of Financing:	Vote 1, Department of Hospitals & Medical Care.
Membership: (All part-time)	Alan Hyland, M.L.A. (Chairman) Colleen Wood Doug Cherry, M.L.A. Bert Berube Mollie Warring Sheila Torsher Carol Losie Bernice McManus Sheila Stilling Marsha L. Graham D. Carolyn Mick Ebrahim K. Remtulla
Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	An order under Section 2(3) of the Act may provide for term of office but in the absence of such a provision, the term of office of a member is one year from the effective date of his or her appointment and thereafter until his or her successor is appointed.
Remuneration Arrangements:	Chairman is remunerated according to Ministerial Order #20/87. Members and Acting Chairman according to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to all members of the Committee.
Appeal Procedure:	N/A.
Citizen Participation:	Submission of complaints to the Committee and through public representation on the Committee.
Frequency of Meetings:	One per month.
Duration:	Continuing.
Contact Person:	Millie Griffin - 427-4924

CALGARY AREA HOSPITAL ADVISORY COUNCIL

Authorization: Ministerial Order #1/87.

Purpose: To serve as an advisory body to the Minister. In particular, to review proposals for construction, new programs, and changes in present programs submitted to the Government by hospitals, facilities and agencies in the Calgary area and to make recommendations to the Minister.

Method of Financing: Vote 3, Department of Hospitals & Medical Care.

Membership:
(All part-time)

Chief Commissioner, City of Calgary (Chairman)
Penny Young
Heidi Redekop
One representative - Calgary Medical Society
One representative - Salvation Army Grace Hospital
One representative - Alberta Cancer Board
One representative - Metro-Calgary & Rural General Hospital District #93
One representative - Calgary Auxiliary Hospital & Nursing Home District No. 7
One representative - Voluntary Non-District Auxiliary Hospitals & Nursing Homes
One representative - Private Non-District Nursing Homes
One representative - Children's Provincial General Hospital
One representative - Health Science Centre, U. of C.
One representative - Calgary General Hospital
One representative - Foothills Provincial General Hospital
One representative - Calgary Board of Health
Mayor, City of Calgary
Director of Planning, City of Calgary

Vacancies: None.

Appointment Procedure: Public members are appointed by the Minister. Members are nominated by hospitals and other organizations, recommended to the Council and appointed by the Minister.

Term of Office: Varied.

Remuneration Arrangements: Expenses only.

Records of Deliberations: Minutes are recorded and distributed to each member and to department officials.

CALGARY AREA HOSPITAL PLANNING COUNCIL - Page 2

Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Council.
Frequency of Meetings:	Once a month, except July and August.
Duration:	Continuing.
Contact Person:	S.V. Pryce - 278-6663

EDMONTON AREA HOSPITAL ADVISORY COUNCIL

Authorization: Ministerial Order #2/85.

Purpose: To serve as an advisory body to the Minister. In particular, to review proposals for construction, new programs, and changes in present programs submitted to Government hospitals, facilities and agencies in the Edmonton area and to make recommendations to the Minister.

Method of Financing: Vote 3, Department of Hospitals & Medical Care.

Membership:

W. Brian Edwards (Chairman)
William Lobay
One representative - Health Sciences Centre, U. of A.
One representative - Misericordia Hospital
One representative - Glenrose Rehabilitation Hospital
One representative - Alberta Cancer Board
One representative - Metro-Edmonton Hospital District #106
One representative - Sturgeon General District #100
One representative - U. of A. Hospitals
One representative - Devon General Hospital District #62
One representative - Fort Saskatchewan General Hospital District #98
One representative - Stony Plain Municipal Hospital District #84
One representative - Leduc General Hospital/Nursing Home District #83
One representative - Alberta Mental Health Hospital, Edmonton
One representative - Edmonton & Rural Auxiliary Hospital & Nursing Home District #24
One representative - Voluntary Non-District Nursing Homes
One representative - Private Non-District Nursing Homes
One representative - Edmonton Academy of Medicine
One representative - Edmonton General Hospital
One representative - Royal Alexandra Hospital
One representative - Northern Alberta Children's Hospital Board
One representative - Edmonton Board of Health
Mayor, City of Edmonton
City Manager, City of Edmonton
General Manager, Planning Dept., City of Edmonton

Vacancies: None.

EDMONTON AREA HOSPITAL ADVISORY COUNCIL - Page 2

Appointment Procedure: Public members are appointed by the Minister. Members are nominated by hospitals and other organizations, recommended to the Council and appointed by the Minister.

Term of Office: Varied.

Remuneration Arrangements: Expenses only.

Records of Deliberations: Minutes are recorded and distributed to each member and to department officials.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Council.

Frequency of Meetings: Eight to ten meetings per year.

Duration: Continuing.

Contact Person: Brian Edwards - 451-1180

HOSPITAL PRIVILEGES APPEAL BOARD

Authorization: Hospitals Act.

Purpose: To hear appeals from members or former members of the medical staff of approved hospitals who consider themselves aggrieved by a decision of a Board of an approved hospital. The Appeal Board has the power to confirm the decision of the Board, direct the reappointment of a former member, direct the reinstatement of a former member, or remove or vary the suspension of a former member.

Method of Financing: Vote 1, Department of Hospitals & Medical Care.

Membership:
(All part-time)
Jim Prentice (Chairman)
Frank Eden
Elizabeth Flagler
Lorne B. Collins
John Skinner
Nora Holmes
One representative - Alberta Association of Registered Nurses

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: Not more than three years; reappointment for an additional term is possible.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Decisions are recorded and filed.

Appeal Procedure: A further appeal from the Hospital Privileges Appeal Board lies to the Court of Queen's Bench.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: As required.

Duration: Continuing.

Contact Person: Pauline Padbury - 263-2190

HOSPITALS AND MEDICAL CARE POLICY ADVISORY COMMITTEE

Authorization: Department of Hospitals & Medical Care Act.

Purpose: To serve as an advisory body to the Minister with respect to any of the policies, programs, services or other matters under the administration of the Minister.

Method of Financing: Vote 1, Department of Hospitals & Medical Care

Membership:
(All part-time)
Stan Schumacher, M.L.A. (Chairman)
Halvar Jonson, M.L.A.
Iris Evans
Douglas A. Tien
Gerard A. Hachey
Sid Wallace
Ken Mark
Adelaide Davis
Nomi Whalen
Susan L. Green

Vacancies: One.

Appointment Procedure: Ministerial Order.

Term of Office: Varied.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded and distributed to each member and to department officials.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Committee.

Frequency of Meetings: A minimum of ten meetings per year.

Duration: Continuing.

Contact Person: Lucille Krys - 427-7164

MENTAL HEALTH HOSPITAL BOARD, EDMONTON

Authorization:	The Mental Health Act.
Purpose:	The purpose and duties of the Board are listed under Section 51 of the Mental Health Act. In summary, the purpose is to operate The Alberta Hospital, Edmonton for the observation, examination, care, treatment, control and detention of persons suffering from mental disorders.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care
Membership: (All part-time)	Neli Jackshaw (Chairperson) Kathleen Bocock Muriel Abdurahman Del Hankinson Lucy Horbay Terry McEvoy Tom Lakusta Phyllis Beairsto Rodger Cole
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Varied.
Remuneration Arrangements:	According to Ministerial Order #5/86, pursuant to Section 49(12) of the Mental Health Act.
Records of Deliberations:	Minutes are recorded and distributed to each member and to the Minister.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Minimum of ten per year.
Duration:	Continuing.
Contact Person:	G.R. McLeod - 973-2361

MENTAL HEALTH HOSPITAL BOARD, PONOKA

Authorization:	The Mental Health Act.
Purpose:	The purpose and duties of the Board are listed under Section 51 of the Mental Health Act. In summary, the purpose is to operate The Alberta Hospital, Ponoka for the observation, examination, care, treatment, control and detention of persons suffering from mental disorders.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care.
Membership: (All part-time)	Douglas J. Evans (Chairman) Gloria Bergman Howard Rowland Lois Radcliffe Bev Hughes Norm Nelson E. Neil Russell Thomas L. Williams
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Varied.
Remuneration Arrangements:	According to Ministerial Order #5/86, pursuant to Section 49(12) of the Mental Health Act.
Records of Deliberations:	Minutes are recorded and distributed to each member and to the Minister.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Minimum of ten per year.
Duration:	Continuing.
Contact Person:	K. Sheehan - 783-3351

MENTAL HEALTH REVIEW PANELS

Authorization: The Mental Health Act.

Purpose: To hear and consider applications from formal patients concerning the cancellation of admission certificates or renewal certificates.

Method of Financing: Vote 1, Departmental Support Services.

Membership:

Mental Health Review Panel, Edmonton
Gary Romanchuk (Chairman)
Edward Molstad
Patrick B. Rose
Geoffrey Hopkinson
Elizabeth Collicott
Don O'Kurley
H.M. Wojcicki
Dave L. Phillips
Gerald I. Higgins
M.M. Sereda
J.A. O'Brien
P.M. Hodgins

Mental Health Review Panel, Ponoka
Frank E. Murphy (Chairman)
D.D. Chesney
James B. Mitchell
Suna Smith
Allan H. Gretton
Gail Andrew-Gibson
Jeanette MacQuarrie
Jim Saunders
Patricia Butler
William B. Lloyd
Val Sandall

Mental Health Review Panel, Calgary
Joan Metz (Chairperson)
Arthur M. Davis
Gerry McDougall
Donald Lindsay
Robert Fairbairn
Jules Lamarre
William Weston
Roland Lynch
David K. Miyauchi
Francis Wren
Allen Wright
John Settle
Angus Morrison
Heather Baxter
David T. Tigchelaar
Derek Page
Evelyn Buckley

Vacancies:	None.
Appointment Procedure:	Each Review Panel is appointed by the Minister and is comprised of a psychiatrist, a physician, a solicitor (who shall be Chairman), and a person representative of the general public. The Minister may designate a vice-chairman and may appoint one or more alternate members in accordance with the above mentioned, and where for any reason a member of the review panel cannot act, he or she is replaced by an appropriate alternate member who shall act until the hearing is complete. A quorum is the four members or alternate members appointed pursuant to the above section. The Minister may periodically review the appointments and make changes as considered advisable. Persons prohibited as members are those who are actively serving as a member of the staff of a facility with which the applicant is connected. No person related to an applicant by blood or marriage may serve on a review panel. A psychiatrist, physician, or therapist who is treating or has treated an applicant is ineligible. A solicitor who is acting or who has acted for an applicant is ineligibile for appointment to a review panel.
Term of Office:	Varied.
Remuneration Arrangements:	According to M.O. #19/87 (Calgary), M.O. #24/87 (Edmonton), and M.O. #25/87 (Ponoka).
Records of Deliberations:	The record of decision for each case is forwarded to department officials.
Appeal Procedure:	When an application is received from a patient, the panel reviews the case file and holds a public meeting with the patient or his/her representative in attendance.
Citizen Participation:	Through public representation on the panel.
Frequency of Meetings:	As required.
Duration:	Permanent.
Contact Person:	Juhree Z. Clave - 427-7128

NORTHERN ALBERTA CHILDREN'S HOSPITAL BOARD

Authorization: Provincial General Hospitals Act.

Purpose: To construct, administer and manage property and assets, provide equipment and facilities for active and chronic treatment in the hospital.

Method of Financing: Vote 3, Department of Hospitals and Medical Care.

Membership:
(All part-time)

H. Neil Bowker (Chairman)
Lloyd C. Grisdale
Linda A. Mabbott
Donald E. Sieben
Patricia G. Webb
William A. Weir
David J. Manning
Margaret E. Stumborg
Catherine M. Twinn

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: The term of office for the Chairman and any member of the Northern Alberta Childrens Hospital Board shall expire on March 31 of the year which follows the official opening of the hospital constructed by the Board.

Remuneration Arrangements: According to Ministerial Order #15/86.

Records of Deliberations: Minutes are recorded and distributed to Board members and to department officials.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: One meeting per month.

Duration: Continuing.

Contact Person: Neil Bowker - 429-0621

PROVINCIAL MENTAL HEALTH ADVISORY COUNCIL

Authorization: The Mental Health Act.

Purpose: The Council, in addition to its other duties and functions specified in the Mental Health Act,

- shall inquire into any matter referred to it by the Minister;
- may inquire into and consider any matter pertaining to mental health;
- may review any policies, programs, services or administrative procedures of departments of the Government or of Government agencies in matters pertaining to mental health;
- may advise on the planning, development, standards, coordination and evaluation of mental health services in Alberta, report and where appropriate, make recommendations to the Lieutenant Governor in Council.

Method of Financing: Vote 4, Department of Community and Occupational Health.

Membership:
(All part-time)

Albert J. Maiani (Chairman)
Shirley Forbes
Donovan Fowler
Ivy Fletcher
Joyce Waddell
One representative - Alberta Association of Registered Nurses
One representative - Alberta Association of Social Workers
One representative - College of Physicians & Surgeons and A.M.A.
One representative - Governors, U. of A.
One representative - Governors, U. of C.
One representative - Canadian Mental Health Association
One representative - Psychiatric Nurses Association of Alberta
One representative - Psychologists Association of Alberta
One representative - Alberta Psychiatric Association
One representative - Canadian Mental Health Association
One representative - Medicine Hat Mental Health Council
One representative - Lethbridge Mental Health Council
One representative - Calgary Mental Health Council
One representative - Red Deer Mental Health Council

PROVINCIAL MENTAL HEALTH ADVISORY COUNCIL - Page 2

Membership: (Cont'd.)	One representative - Edmonton Mental Health Council One representative - Peace River, Grande Prairie Mental Health Council One representative - Law Society of Alberta
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	One to three years.
Remuneration Arrangements:	Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes of the monthly meetings are recorded and distributed. Reports of studies are released for public use.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Council.
Frequency of Meetings:	Approximately once per month.
Duration:	Permanent.
Contact Person:	Jenny Malanchuk - 427-2813 Advisory and Appeal Secretariat

PUBLIC HEALTH ADVISORY AND APPEAL BOARD

Authorization: Public Health Act.

Purpose: The Board, in its advisory role, is authorized to:

a) advise the Minister,

b) upon request of the Minister, make investigations, collect information, or conduct research, and

c) upon an order of the Lieutenant Governor in Council, hold hearings to receive submissions on matters pertaining to the public health.

The Board, in its appeal capacity, is authorized to hear an appeal of a person who is directly affected and considers himself aggrieved by a decision of a local board of a health unit.

Method of Financing: Vote 2, Department of Community and Occupational Health.

Membership:
(All part-time)

Leslie Allen (Chairman)
Sergi S. Causing
Max McCann
Kathleen Clarke
Barbara Cumberland
Jeannette Bourqet
Gerry Blum
Robert M. Field
C.A. Taylor
Muriel Abdurahman

Vacancies: None.

Appointment Procedure: The Board is appointed by the Lieutenant Governor in Council who designates the chairman and the vice-chairman of the Board.

Term of Office: Members are appointed for terms not exceeding three years and may be reappointed for not more than two consecutive additional terms.

Remuneration Arrangements: Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Proceedings of meetings are recorded as minutes, which are restricted to internal use. The Board publishes an Annual Report.

Appeal Procedure:

1. A person who is directly affected by a decision of a local board, and considers himself aggrieved by the decision, may appeal the decision by serving a notice of appeal on the Board and the local board within 20 days after receiving notice of the decision complained of.

PUBLIC HEALTH ADVISORY AND APPEAL BOARD - Page 2

Appeal Procedure:
(continued)

2. The form for the notice of appeal is prescribed in the Forms Regulation (A.R. 193/85) under the Public Health Act. The notice is considered served if it is left at any office of a local board or at the office of the Board.
3. If the Board is not satisfied that the appellant and the local board have made a reasonable effort to resolve the matters in dispute between them, it may refer the matter to the local board for further consideration and redetermination.
4. Otherwise, the Board is required to hear the appeal within 30 days after receiving the notice of appeal.
5. Parties to the appeal may appear before the Board, make representations orally or in writing, and may be represented by counsel.
6. The Board may confirm, reverse or vary the decision of the local board and is required to give written notice of its decision to the appellant and the local board.

Citizen Participation:

Through public representation on the Board. In its advisory capacity, citizens may be invited to Board meetings for consultation purposes. and, where public hearings are ordered by the Lieutenant Governor in Council, the public may present submissions.

Frequency of Meetings:

The Board is required to meet at the request of the Lieutenant Governor in Council, at the call of the Chairman and at times fixed by resolution of the Board (approximately twice each week).

Duration:

Permanent.

Contact Person:

Jenny Malanchuk - 427-2813
Coordinator
Appeal and Advisory Secretariat.

UNIVERSITY OF ALBERTA HOSPITALS BOARD - EDMONTON

Authorization:	University of Alberta Hospitals Act.
Purpose:	The purpose and duties of the Board are listed under Section 4 of the University of Alberta Hospitals Act. In summary, the purpose is to operate the institutions and facilities under its jurisdiction.
Method of Financing:	Vote 3, Department of Hospitals & Medical Care.
Membership: (All part-time)	Egerton W. King (Chairman) Judy Bishop James B. Bell Gerald E. Pearson Harold Morrison Ross J. Harris Norman L. Witten Donald R. Brandt D. Max Ritchie One representative - Medical Staff, University of Alberta Hospitals President, University of Alberta Hospitals Dean of Medicine, University of Alberta
Vacancies:	None.
Appointment Procedure:	The President and Dean of Medicine of the University of Alberta are ex-officio members; the Chairman and all other members are appointed by Ministerial Order.
Term of Office:	Varied.
Remuneration Arrangements:	According to Ministerial Order #37/80.
Records of Deliberations:	Minutes are recorded and distributed to each Board member, to each administrative officer attending the Board meeting, and to department officials.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Once a month.
Duration:	Continuing.
Contact Person:	President, University of Alberta Hospitals 432-8822

DEPARTMENT OF LABOUR

Boilers Branch Advisory Board
Building Standards Council, Alberta
Electrical Board of Examiners
Fire Prevention Council
Human Rights Commission, Alberta
Labour Relations Board

BOILERS BRANCH ADVISORY BOARD

Authorization: The Boilers and Pressure Vessels Act, Sections 47, 48 and 49.

Purpose: To report to and advise the Minister respecting the Act, regulations, codes, qualifications and examinations for certificates of competency, and any matter pertaining to the Act and its administration.

Method of Financing: Vote 3, Department of Labour.

Membership:
(All part-time)
Allister S. Brekke (Chairman)
Allen M. Futcher
Frank L. Vacha
Christopher J. Young
Owen Baker

Vacancies: None.

Appointment Procedure: Order in Council.

Term of Office: Three years.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Records are maintained by the Boilers Branch for internal use.

Appeal Procedure: N/A.

Citizenship Participation: None.

Frequency of Meetings: Two meetings per year.

Duration: Continuing.

Contact Person: Les Smith - 427-6864

ALBERTA BUILDING STANDARDS COUNCIL

Authorization:	The Alberta Uniform Building Standards Act.
Purpose:	To hear and consider appeals against the order of an inspector and by order confirm, revoke or vary the order of the inspector; to advise the Minister on matters concerning the Act and regulations and any other matter concerning the use, construction or demolition of buildings; to provide a liaison between the Minister and the Associate Committee on the National Building Code of the National Research Council, or any other persons or bodies interested in construction standards; and to perform any duties and functions assigned to it by the Minister.
Method of Financing:	Vote 3, Department of Labour.
Membership: (All part-time)	Erik B. Jacobsen (Chairman) Don M. Snow Gregory Christianson Anthony Maydonik Louis Day Walter Griffiths Darrel J. Danyluk Ronald Logan Ray Zimmel Len G. Powell Lloyd Wilson
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Up to three years. For continuity, the appointments have been staggered and approximately one-third of the Council has to be reappointed or new appointments made each year.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

ALBERTA BUILDING STANDARDS COUNCIL - Page 2

Records of Deliberations: Minutes are recorded and distributed to the members and the Assistant Deputy Minister of the General Safety Services Division. Recommendations go to the Minister. Appeal decisions are made public upon request.

Appeal Procedure: Appeals are heard on the appropriateness of orders issued by municipal or provincial building inspectors. These appeals are initiated by writing to the Director of Building Standards in the Department of Labour and giving him notice of the intention to appeal. The notice must be given within fifteen days of the issuance of the order.

Citizen Participation: Submissions from the public are welcome, but due to the technical nature of the Building Codes and Standards there has been very little response or input from those not involved in construction. Notable exceptions are members or organizations representing the handicapped who have provided excellent input that has been well received and acted upon.

Frequency of Meetings: The Council generally meets once a month to hear appeals.

Duration: Permanent.

Contact Person: D.O. Monsen - 427-8265

ELECTRICAL BOARD OF EXAMINERS

Authorization:	Electrical Protection Act, Section 3.
Purpose:	To establish certification policy guidelines; to prepare and mark examinations for master electricians; to hear evidence of violations of the regulations governing the certification of electrical workers, and to recommend to the Minister regarding the suspension of certificates when deemed necessary.
Method of Financing:	Vote 3, Department of Labour.
Membership: (All part-time)	William E. Scotvold (Chairman) Kenneth D. McLennan Gilbert R. Parent John A. Bronius Roy S. Codd Hugh M. Christie David W. McKay Dennis G. Harley Robert A. Hutton Bruce I. Clark David M. Grotowski Marcel J. Rotzinger Donald R. Stewart Robert H. Steele Alan J. Sheehan
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council. Three months before the completion of the term of membership each representative group is asked for a new appointment to the committee. Upon receipt of the nominations, they are presented to the Lieutenant Governor in Council.
Term of Office:	Three years.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to each member for adoption at the next general meeting. Copies are forwarded to the Minister, Deputy Minister, Assistant Deputy Minister and Electrical Protection Branch regional offices.

ELECTRICAL BOARD OF EXAMINERS - Page 2

Appeal Procedure: No formal appeal structure is in place. However, a special regional group meeting may be called to hear an appeal regarding suspension of a certificate. Requests for re-marking of exams are given consideration and have been carried out.

Citizen Participation: Trade representation through their respective Board members. Many of the members are public employees whose responsibility it is to protect the interests of the general public.

Frequency of Meetings: General meetings are held each spring and fall in Edmonton. Special regional group meetings are held when they are deemed necessary.

Duration: Permanent.

Contact Person: William E. Scotvold - 427-8260

FIRE PREVENTION COUNCIL

Authorization:	The Fire Prevention Act, Section 7(1).
Purpose:	To advise the Minister on matters concerning the Fire Prevention Act and regulations; To hear appeals from orders issued by the Fire Commissioner, a Deputy Fire Commissioner, an inspector or a local assistant; To serve as an independent body to which interested parties may express their ideas, views and concerns pertaining to training programs offered through the certification program at the Alberta Fire Training School; and To perform other duties assigned to it by the Minister.
Method of Financing:	Vote 3, Department of Labour.
Membership: (All part-time)	Harry Dowhan (Chairman) Allen Stephanson Keith Gilker Jack D. Edworthy Ray Caouette Ronald Faulkner Douglas B. Kometz One representative - Prairie Petroleum Association One representative - Alberta Architects Association One representative - Alberta Construction Association One representative - Alberta Fire Chiefs Association
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Up to three years. For continuity, the appointments have been staggered and approximately one-third of the Council has to be reappointed or new appointments made each year.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to the members for internal use. Recommendations go to the Minister. Appeal decisions are not public.

FIRE PREVENTION COUNCIL - Page 2

Appeal Procedure:	Any order issued by a local assistant (municipal fire chiefs or others so designated), provincial fire inspectors, a Deputy Fire Commissioner or the Fire Commissioner is subject to appeal to the Fire Prevention Council. Copies of all orders are forwarded to the Fire Commissioner who may revoke or vary the original order. Appeals must be submitted in writing to the Fire Commissioner within fifteen working days, but this appeal period may be extended by the Council, if it considers it appropriate to do so. The Council may confirm, vary or revoke the order under appeal.
Citizen Participation:	Through public representation on the Council. Submissions from the public are encouraged.
Duration:	Permanent.
Contact Person:	T.B. Makey - 427-8392

ALBERTA HUMAN RIGHTS COMMISSION

Authorization:	Individual's Rights Protection Act.
Purpose:	To provide for protection against discrimination in the areas of employment, accommodation, and services on grounds of race, religious beliefs, colour, physical disability, sex (including pregnancy, when employed) age, ancestry or place of origin; to offer a broadly based educational program designed to further the intent of the legislation; and to conduct research into topics such as pay equity and mental disability.
Method of Financing:	Vote 5, Department of Labour.
Membership: (All part-time)	Stanley Scudder (Chairman) Pearl Margaret Calahasen Bill Leslie Suzanne Mah Enrico T. Lazo Edna V. Short
Vacancies:	One.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Two years.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and made available to the public for "public" agenda items only. All other minutes are confidential and for internal use of Commissioners and staff members.
Appeal Procedure:	If, in the opinion of the Commission, a complaint alleging discrimination is without merit, the Commission may dismiss the complaint at any stage of the proceedings. When the Commission dismisses a complaint, the complaintant may, within ten days of the date of dismissal, file an appeal in writing to the Commission pursuant to the Commission Procedure Regulation. When a case goes to a Board of Inquiry, the party against whom the Board's findings are made has the right to appeal to the Court of Queen's Bench.

ALBERTA HUMAN RIGHTS COMMISSION - Page 2

Citizen Participation:	Through public representation on the Commission. The Commission also hears submissions from interested citizens or groups.
Frequency of Meetings:	One meeting per month.
Duration:	Permanent.
Contact Person:	John M. Lynch - 427-3116

LABOUR RELATIONS BOARD

Authorization: The Labour Relations Act.

Purpose: The Labour Relations Board is the independent administrative body responsible for the interpretation and enforcement of the Labour Relations Act, 1980 as amended. The Board has a "quasi-judicial" function. That is, its procedures are similar to those of a court. However, its hearings are conducted on a less formal basis.

The types of applications dealt with by the Board include: certification and revocation of bargaining agents; registration of employers organizations; successor rights of employers and trade unions; complaints of unfair labour practices; determinations with respect to employers, employees and bargaining relationships; and supervision of strike and lock-out votes.

Method of Financing: Vote 4, Department of Labour.

Membership:
(All part-time except Chairman and two full-time Vice-Chairmen)

Andrew C.L. Sims (Chairman)
Kathleen L. Thompson
Frank Kuzemski
Sheryl Wowk
John D. Murray
Lynda L. Flannery
John J. Rodden
Larry P. Schell
Angus MacDonald
Doug B. Mitchell
Clifford J. Williams
Raymond B. Drisdelle
William Canning (Vice-Chairman/full-time)
Newcomb S. Bloomer
A. Keith Aldridge (Vice-Chairman/full-time)
Gerald A. Lucas (Vice-Chairman)
William T. Flookes
Kenneth Krekelwetz
Normand E. Leclaire
Michael Halpen
Garry Shury
David H. Fagan
D. Scott Boyd
Zale Asbell
William Currie

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: The Chairman and the Vice-Chairmen are appointed on a contractual basis. Board members are appointed for terms not exceeding four years.

Remuneration Arrangements: The Chairman and the two full-time Vice-Chairmen are salaried senior Government officials and the other Vice-Chairman is paid as per O.C. #962/84. Other Board members are remunerated according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Each decision is recorded on internal files. The written decision is forwarded to the parties involved immediately upon issuance. Each month, Board decisions are head-noted and sent to parties on an established mailing list. All decisions are public documents.

Appeal Procedure: Board decisions may be appealed to the Court of Queen's Bench on questions of law and/or jurisdiction by way of application for certiorari or mandamus. The application to the Courts must be made within thirty days of the issuance of the decision.

Citizen Participation: The Board develops its policies through public hearings. The Board and its administrative staff are conscious of its public profile and strives to become as open and accessible to the public as possible. This includes conducting Board hearings outside of Edmonton and Calgary, when feasible, and provision of information from administrative staff to the public on a daily basis.

Frequency of Meetings: Board hearings are scheduled as required. Board caucus meetings are held monthly.

Duration: Permanent.

Contact Person: Vince Paniak - 427-8547

DEPARTMENT OF MUNICIPAL AFFAIRS

Agricultural Relief Adjustment Board
Assessment Appeal Board, Alberta
Assessment Equalization Board, Alberta
Local Authorities Board
Mortgage and Housing Corporation, Alberta
Planning Board, Alberta
Special Areas Board

AGRICULTURAL RELIEF ADJUSTMENT BOARD

Authorization: The Agricultural Relief Advances Act.

Purpose: To authorize cancellation of Agricultural Relief Advances accounts when they are considered uncollectable and, in cases in which circumstances warrant, to authorize the settlement of these accounts on a compromise basis.

Method of Financing: N/A.

Membership: Archie R. Grover (Chairman)

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: At pleasure.

Remuneration Arrangements: N/A.

Records of Deliberations: The records of this Board are in the form of reports and Board Orders.

Appeal Procedure: N/A.

Citizen Participation: N/A.

Frequency of Meetings: N/A.

Duration: Continuing.

Contact Person: Archie R. Grover - 427-4826

ALBERTA ASSESSMENT APPEAL BOARD

Authorization:	The Assessment Appeal Board Act.
Purpose:	To hear and determine assessment appeals from: - decisions of Courts of Revision throughout the Province of Alberta in respect of assessments of real property, business and local improvements made under authority of Municipal Taxation Act and the Municipal and Provincial Properties Valuation Act; - decisions of Courts of Revision throughout the Province in respect of mobile home licensing valuations made under authority of the Municipal Government Act; - assessments made by the Chief Provincial Assessor under authority of the Electric Power and Pipe Line Assessment Act; - assessments made by the Alberta Assessment Commissioner under authority of Municipalities Assessment and Equalization Act; - decisions of Courts of Revision of irrigation districts in respect of all assessment roll entries; and - orders of the Alberta Assessment Equalization Board under authority of the Municipalities Assessment Equalization Act.
Method of Financing:	Vote 6, Department of Municipal Affairs.
Membership: (All full-time)	Wallace Daley (Chairman) John W. Chaney James M. Swelin Jacob M. Schmidt Roy McGregor John C. Frost J. Neil Gibson
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	The Chairman is a salaried senior Government official and the members are employees of the Department of Municipal Affairs.

Records of Deliberations: Numerous Board decisions are given orally and confirmed in writing, while other decisions are written orders setting forth the grounds of appeal, the facts, the arguments, the relevant statutory provisions, and the reasons for the decision. The Board's orders are not published, but copies are directed to the respondent, the appellant, the Alberta Assessment Commissioner, Chief Provincial Assessor, and the Law Library of the University of Alberta. Copies of each written decision are also supplied by the Department of Municipal Affairs to each district assessor's office throughout the Province and are available to the public.

Appeal Procedure: There is no appeal as of right from decisions of the Assessment Appeal Board, but remedial action is available through review at common law for illegality or error of law apparent on the face of the record.

Citizen Participation: Board hearings are open to the public.

Frequency of Meetings: As required.

Duration: Permanent.

Contact Person: Wallace Daley 427-7658

ALBERTA ASSESSMENT EQUALIZATION BOARD

Authorization:	The Municipalities Assessment and Equalization Act.
Purpose:	To establish equalized assessments for municipalities for purposes of determining contributions to the School Foundation Fund; to apportion equalized assessments of municipalities amongst school divisions, school districts, and hospital districts, in order that such levels of government may requisition contributing municipalities for additional revenues required over and above the contributions received from Alberta Education and Alberta Hospitals and Medical Care. Equalized assessments are a factor in the allocation of costs covering the operation of senior citizens' homes, nursing homes, recreation areas, and the Alberta Planning Fund and are is also a factor in the calculation of unconditional municipal assistance grants.
Method of Financing:	Vote 6, Department of Municipal Affairs.
Membership: (All part-time except the Chairman and the Director)	Rene Gagne (Chairman) Dennis Bryan Joe Smith Reynold Kozack - Secretary Steve Bemount Adrian A. Waters (Director)
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for part-time members. The Chairman and the Director are salaried employees of the Department.
Records of Deliberations:	Minutes are recorded and filed. The decisions of the Board as to the quantum of the equalization assessment are given in Orders of the Board, copies of which are available on request.
Appeal Procedure:	An appeal from a decision of this Board may be taken to the Alberta Assessment Appeal Board.
Citizen Participation:	N/A.
Frequency of Meetings:	As required.
Duration:	Continuing.
Contact Person:	Rene Gagne - 427-8940

LOCAL AUTHORITIES BOARD

Authorization: The Local Authorities Board Act.

Purpose: To consider and make recommendations or decisions upon:

- applications or petitions for annexation of lands to municipalities, including the fixing of terms and conditions of such annexation orders, which are subject to confirmation by the Lieutenant Governor in Council (Separation of lands can be ordered by the Board itself.);
- applications by local authorities for authorization of debenture borrowings;
- applications for inquiry into affairs of local authorities when financial difficulties are involved, including the fixing by order of the terms and conditions of any resultant financial control of the authority by the Board;
- applications by local authorities for use of surplus debenture funds;
- authorization of financial program for controlled local authorities including new towns;
- applications for approval to acquire lands lying outside of a municipality when consent of the other municipality cannot be obtained;
- applications by local authorities for countersigning of debentures to validate them;
- recommendations to the Lieutenant Governor in Council respecting applications by non-profit organizations for exemption from assessment and taxation of properties owned and used by these organizations;
- applications by municipalities to undertake local improvement works without petition of landowners;
- referrals by the Irrigation Council of petitions for formation, change of area, amalgamation or dissolution of irrigation districts, including the fixing of terms of orders granting such petitions;
- recommendations to the Lieutenant Governor in Council in respect to matters referred to the Board;
- applications to authorize the amendment or rescinding of municipal tax-sharing agreements when mutual agreement cannot be reached by the parties to such agreement;

LOCAL AUTHORITIES BOARD - Page 2

Purpose: (continued)	- applications by ratepayers for examination of procedures followed by the assessor or municipal secretary in determining the sufficiency of a petition for or against a local improvement, and if the procedures are found to be incorrect, so advising the assessor/secretary; and - applications by municipalities for establishment and maintenance of plans of insurance to cover municipal property losses and municipal legal liability to others arising out of accidents and occurrences.
Method of Financing:	Vote 6, Department of Municipal Affairs.
Membership: (All full-time)	J.V.H. Milvain (Chairman) Henry Thiessen Bryan T. Clark (Secretary)
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	Salaried senior Government officials.
Records of Deliberations:	Decisions of the board are recorded either in minutes with respect to internal procedural matters, or in orders with respect to public business and affairs. The Board is occupied in an adjudicative process, and generally any power which is governmental in nature and which is exercised by a local authority is subject to restriction and authorization by the Local Authorities Board. Thus, the Board's output is in the form of authorizations, validations, approvals, controls and recommendations all of which are available to the public .
Appeal Procedure:	The Board may rehear an application prior to its decision, or review, rescind or vary any order/decision made by it. Furthermore, an appeal on a question of jurisdiction or law lies from the board to the Court of Appeal.
Citizen Participation:	All Board hearings are public and informal. Any person claiming an interest in the matter before the Board is allowed to make a representation, either in writing, orally or both. Parties whose rights might be affected are invited to participate in such hearings by way of notices published in area newspapers.

Frequency of Meetings: As required.

Duration: Continuing.

Contact Person: Bryan T. Clark - 427-4278

ALBERTA MORTGAGE AND HOUSING CORPORATION

Authorization:	The Alberta Mortgage and Housing Corporation Act.
Purpose:	To carry out the duties and functions provided for by the Act and particularly to provide money by way of direct loans or insured loans which assist in the acquisition, construction, provision, development, maintenance and management of housing; to provide accommodation for low and medium income families, senior citizens, and for provincial civil servants in isolated areas, at Government-subsidized rates.
Method of Financing:	Capital funds are provided by way of debenture borrowings from the Alberta Heritage Savings Trust Fund. Operating funds are provided through Vote 8, Department of Municipal Affairs.
Membership: (All part-time except President)	Hon. Dennis Anderson (Chairman) Bohdan Germaniuk Frank Lovsin Robert N. Thompson Mary J. Cameron Norman Mayer Archie Grover, Deputy Minister of Municipal Affairs One representative - Department of Treasury Joe Engelman (President)
Vacancies:	None.
Appointment Procedure:	The Minister and the Deputy Minister of Municipal Affairs, a person appointed by the Provincial Treasurer, and the President of the Corporation are statutory appointments. Other members are appointed by Lieutenant Governor in Council.
Term of Office:	Non-statutory members serve at the pleasure of the Lieutenant Governor in Council; the normal term is 3 years.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for non-statutory members. The President and other statutory members are salaried senior Government officials.
Records of Deliberations:	Minutes of meetings and decisions are recorded and are conveyed by letter from the President to administrative officials.

ALBERTA MORTGAGE AND HOUSING CORPORATION - Page 2

Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Usually one meeting per month.
Duration:	Permanent.
Contact Person:	J.M. Engelman, President & Vice-Chairman - 468-3568 L.W. Kublik, Vice-President, Finance & Administration 468-3738

ALBERTA PLANNING BOARD

Authorization: The Planning Act.

Purpose: To advise the Lieutenant Governor in Council with respect to regulations to be made pursuant to the Planning Act and to administer the Act and the Subdivision Regulation and the New Towns Act and any other relevant Acts and regulations within its purview;

to advise the Minister of Municipal Affairs on the establishment and operation of the regional planning commissions;

to assist the regional planning commissions in the coordination of their activities;

to administer the Alberta Planning Fund and to approve expenditures from the fund for the operation of the regional planning commissions, to enable the preparation of plans referred to in the Act, and to enable special planning studies to be conducted;

to approve regional plans and amendments thereto;

to consider relaxations of the provisions of the subdivision regulation;

to act as a quasi-judicial body to hear appeals on the subdivision of land, amendments to regional plans and on Airport Vicinity Protection Area regulations;

to consider the cancellation of plans of subdivision;

to consider the location of more than one residence on parcels of land of less than 80 acres;

to hear and decide upon referrals on inter-municipal disputes and regional planning commission/municipal disputes;

to perform such duties or functions as may be conferred or imposed upon it by the Lieutenant Governor in Council; and

to make an annual report to the Minister of its activities.

Method of Financing: The operation of the Board is financed through Vote 6, Department of Municipal Affairs. The Alberta Planning Fund is financed by means of a Government grant and requisitions on the municipalities in the Province.

Membership: (All part-time except Director of Administration)	Archie R. Grover (Chairman) Ronald W. Clement Denis H. Cole Brian M. Stecyk Ted E. Rippon Peter Polischuk Lawrence A. Kluthe D. Cameron McKay James K. Maitland Kenneth G. Newman C. David Morgan E.C. Wyldman One representative - Dept. of Forestry, Lands and Wildlife One representative - Dept. of Municipal Affairs One representative - Dept. of Agriculture One representative - Dept. of Economic Development & Trade One representative - Dept. of Education One representative - Dept. of Environment Assistant Deputy Minister, Dept. of Municipal Affairs Alfred J. Suelzle (Director of Administration)
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	According to O.C. 834/81 for private sector members; expenses only for Government employees.
Records of Deliberations:	Minutes of all Board and committee meetings are publicly available on request. Board Orders on appeal and referral decisions are distributed to all interested parties.
Appeal Procedure:	To the Court of Appeal on matters of law and jurisdiction.
Citizen Participation:	Through public representation on the Board. As well, appellants, their representatives, adjacent landowners and all provincial, municipal and local authorities are notified and may attend appeal hearings.
Frequency of Meetings:	The Board as a whole meets monthly. Board committees meet at least once per month; special panels of the Board conduct hearings each month, as required.
Duration:	Permanent.
Contact Person:	A.J. Suelzle - 427-4864

SPECIAL AREAS BOARD

Authorization: The Special Areas Act.

Purpose: To achieve the rehabilitation of three million acres of public land in the Special Areas through the control of its use under a leasing system that includes grazing, cultivation and mineral surface leases and to provide a high standard of municipal service and administration.

Method of Financing: Vote 5, Department of Municipal Affairs (Special Districts Trust Account).

Membership:
(Chairman, full-time;
members, part-time)

Abner G. Grover (Chairman)
John D. Sumner
Thomas Osadczuk

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: At pleasure.

Remuneration Arrangements: Chairman is a salaried member of the public service. Board members per diem remuneration and reimbursement for travel expenses according to M.O. 11/87.

Records of Deliberations: Board Orders and directives are recorded. Advisory Council minutes are published for the annual report to taxpayers.

Appeal Procedure: Representations to Minister of Municipal Affairs.

Citizen Participation: Through citizen representation on road and other committees.

Frequency of Meetings: Twice per month.

Duration: Continuing.

Contact Person: Abner Grover - 854-5600

DEPARTMENT OF PUBLIC WORKS, SUPPLY AND SERVICES

No Agencies, Boards or Commissions

DEPARTMENT OF RECREATION AND PARKS

Kananaskis Country Citizens' Advisory Committee
Recreation, Parks and Wildlife Foundation
Sport Council, Alberta
Wilderness Areas and Ecological Reserves, Advisory Committee on

KANANASKIS COUNTRY CITIZENS' ADVISORY COMMITTEE

Authorization:	Ministerial Order #11/86.
Purpose:	To act as liaison between the general public and the Minister; and to receive suggestions, recommendations and concerns regarding the development of Kananaskis Country from individuals and special interest groups and make recommendations to the Minister with respect to those concerns.
Method of Financing:	Vote 5, Department of Recreation and Parks.
Membership: (All part-time)	Brian Targett (Chairman) Marjorie Bahan Harold Chapman Glen Edwards Brian Evans Roy Brassard, M.L.A.
Vacancies:	Two.
Appointment Procedure:	Ministerial Order.
Term of Office:	Varies from one to three years.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and restricted to internal use.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Committee. Citizens may make presentations to the Advisory Committee.
Frequency of Meetings:	First and third Tuesdays of each month or as called by Chairman.
Duration:	Continuing.
Contact Person:	Bryan Targett - 284-3381 or E.S. Marshall, Managing Director - 297-3362

RECREATION, PARKS AND WILDLIFE FOUNDATION

Authorization: The Recreation, Parks and Wildlife Foundation Act.

Purpose: To initiate, support and encourage the development and maintenance of recreational programs and services; to encourage the development and maintenance of parks; to encourage the management, conservation and preservation of fish and wildlife; and to actively solicit financial contributions, services and other resources from individuals, organizations, businesses and corporations to assist in the operation of the programs and services of the Foundation.

Method of Financing: Western Canada Lotteries Foundation (Alberta Division) with provisions for donations and contributions from other sources.

Membership:
(All part-time except
Executive Director)

Ritchie Twa (Chairman)
Glen Semenchuk
Peggy Strankman
Murray Lethbridge
Margaret Lounds
Paul Chomay
Christina Jones
James Todd
Julian J. Nowicki
Ted Hart
Bob Wells
Gordon McIntosh
Chuck Moser (Executive Director)

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: Three years.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded and distributed to related Government departments.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Foundation.

Frequency of Meetings: A minimum of four meetings per year.

Duration: Permanent.

Contact Person: Chuck Moser - 427-1976 or 482-6467

ALBERTA SPORT COUNCIL

Authorization: Alberta Sport Council Act.

Purpose: To encourage the development of technical programs and services for coaches, officials and developing athletes in Alberta; to organize periodic games and athletic events for developing athletes in Alberta; and to solicit financial contributions, services and other resources from individuals, organizations, businesses and corporations to assist in the operation of the programs of the Council.

Method of Financing: Western Canada Lotteries Foundation (Alberta Division) with provisions for donations and contributions from other sources.

Membership:
(All part-time except Managing Director)

Sherrold Moore (Chairman)
Donald L. Moore
John Irwin
Al Qually
Gary Belecki
Victor O. Juba
Gwen Smith
Jack McAvoy
Roger L. Jewitt
Robert D. Young
Kelly Blackshaw
Orest Korbutt
Joan French
Doug Fulford
Ches Dicks
Deputy Minister of Recreation and Parks
Max G. Gibb (Managing Director)

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: Variable, as prescribed by the Minister.

Remuneration Arrangements: According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

Records of Deliberations: Minutes are recorded for internal use.

Appeal Procedure: N/A.

Citizen Participation: Through citizen representation on the Council.

Frequency of Meetings: A minimum of four meetings per year, with special meetings as required.

Duration: Permanent.

Contact Person: Max G. Gibb - 297-2503

ADVISORY COMMITTEE ON WILDERNESS AREAS AND ECOLOGICAL RESERVES

Authorization: Wilderness Areas, Ecological Reserves and Natural Areas Act.

Purpose: To represent the interests of the general public and advise the Minister of Recreation and Parks on matters relevant to wilderness areas and ecological reserves; and to receive written briefs or verbal presentations from individuals or groups and make recommendations to the Minister with respect to these.

Method of Financing: Vote 3, Department of Recreation and Parks.

Membership:
(All part-time)

Donn Cline (Chairman)
Christian Anderson
Horst Fauser
Thomas Gilchrist
Ken Kultgen
Jack Clements
Peter Orlecki
Michael Day, Dept. of Energy
Murray Turnbull, Dept. of Forestry, Lands and Wildlife
William Byrne, Dept. of Culture and Multiculturalism
Les Cooke, Dept. of Forestry, Lands and Wildlife
Larry Duchesne - Dept. of Recreation and Parks (Secretary)

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: Three years.

Remuneration Arrangements: According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order) for private sector members.

Records of Deliberations: Minutes are recorded and distributed to members.

Appeal Procedure: Recommendations of the Committee are subject to 60 day public posting prior to action by the Minister.

Citizen Participation: Through six public representatives on the Committee. Citizens may make presentations to the Advisory Committee, and periodic open-house public meetings are held.

Frequency of Meetings: Two to six meetings per year.

Duration: Continuing.

Contact Person: Donn Cline - 427-3948

DEPARTMENT OF SOCIAL SERVICES

Child Welfare Appeal Panel
Dependent Adults Appeal Panels
Provincial Senior Citizens' Advisory Council
Social Care Facilities Review Committee

CHILD WELFARE APPEAL PANEL

Authorization: Child Welfare Act (Sections 84, 85, 86).

Purpose: To hear appeals regarding decisions of directors related to:

- the removal from or placement in a foster home, adoptive home or any other place of a child who is the subject of a temporary or permanent guardianship order or a permanent guardianship agreement;
- the disclosure of or refusal to disclose information in the possession of the Minister that relates to the appellant, except information to which section 66 applies;
- the provision of or refusal to provide any support services to a child 16 years of age or over by entering into a support agreement or custody agreement;
- the refusal or failure of a director to enter into an agreement under Part 2, or to apply to the Court under Part 3, in respect of a child who, in the opinion of that director, is in need of protective services;
- the refusal or failure of a director to enter into an agreement under section 72 in respect of a handicapped child;
- the refusal of the application of a person who has applied to a director to become a foster parent or to have a child who is the subject of a permanent guardianship agreement or order placed in his home for the purposes of adopting that child; and
- any other matter prescribed in the regulations as being subject to an appeal to an Appeal Panel.

Method of Financing: Vote 3, Department of Social Services.

Membership:
(All part-time)

William Jackson (Chairman)
Shirley Balderson
Adelle Reimer
Elaine Wiedemann
Lee Hunt
Joseph Storcer
Robert Cardinal

CHILD WELFARE APPEAL PANEL - Page 2

Vacancies:	None.
Appointment Procedure:	Ministerial Order.
Term of Office:	Members are appointed for terms varying from one to three years, at the pleasure of the Minister.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and restricted to the Appeal and Advisory Secretariat. The Chairman is responsible for providing the appellant with the written decision of the Panel.
Appeal Procedure:	The Child Welfare Act provides an appeal process for any child, guardian of a child, or foster parent, or other person who has had continuous care of the child for more than six months. Those who are affected by a decision of a director may appeal. An Appeal Panel may, subject to the Child Welfare Act and the regulations, confirm, reverse or vary the decision of the director appealed from and the decision of an Appeal Panel is final.
Citizen Participation:	Through public representation on the Panel.
Frequency of Meetings:	As required.
Duration:	Permanent.
Contact Person:	Mickey Casavant, Director, Appeal and Advisory Secretariat - 427-2709.

DEPENDENT ADULTS APPEAL PANELS

Authorization:	The Dependent Adults Act.
Purpose:	To hear appeals and conduct bi-annual reviews of Certificates of Incapacity and annual reviews of Compulsory Care Orders.
Method of Financing:	Vote 3, Department of Social Services.
Membership: (All part-time)	Calgary Joan Metz (Chairperson) Morris Carnat James G. Mills A.H. Gretton G.M. McDougall Edmonton Edward Molstad (Chairman) Patrick Rose Joseph A. O'Brien Gary Romanchuk Grande Prairie Ian B. Kay (Chairman) Jack Wynters Margaret F. Kirwan Myrna O'Sullivan Red Deer Joan Metz (Chairperson) George R. Hancock
Vacancies:	Four.
Appointment Procedure:	Ministerial Order.
Term of Office:	Unspecified.
Remuneration Arrangements:	According to Order in Council 718/81.
Records of Deliberations:	The Chairman records the decisions of the Appeal Panel and must notify the relevant people within seven days of the date of the Appeal Panel's decision. All proceedings of an Appeal Panel are conducted in private and no person has the right to be present without prior consent of the Chairman. The Act further stipulates that except as permitted by the Chairman, and, except where the report is published by the applicant or his/her representative, no person shall publish any report of a hearing, investigation or deliberation by an Appeal Panel or the names of any persons concerned therewith.

DEPENDENT ADULTS APPEAL PANELS - Page 2

Appeal Procedure:	The Appeal Panel must meet within twenty-eight days of the receipt of any appeal by the Chairman of the Appeal Panel. Also, the Public Trustee shall, at least once every two years, apply to an Appeal Panel to have each Certificate of Incapacity reviewed by the Appeal Panel. After the Appeal Panel makes a decision, the dependent adult may not make any further appeal for the termination of the Certificate of Incapacity for another six months. The individual can, however, appeal the Appeal Panel's decision within twenty-one days to the Court of Queen's Bench.
Citizen Participation:	Through public representation on the panels.
Frequency of Meetings:	As required.
Duration:	Permanent.
Contact Person:	Mickey Casavant, Director, Appeal and Advisory Secretariat - 427-2709.

PROVINCIAL SENIOR CITIZENS' ADVISORY COUNCIL

Authorization: Department of Social Services Act.

Purpose: To review the views and concerns of older persons in Alberta; to foster positive attitudes towards aging and a better understanding of older people; to provide advice to the Government on specific policies and programs for senior citizens and on priorities and the coordination of programs; to make any other observations to the Government deemed to be relevant to the development of programs for older people; to review and advise on educational and special projects grants for programs for senior citizens, subject to the availability of funds; and to carry out other responsibilities at the request of the Minister.

Method of Financing: Vote 3, Department of Social Services.

Membership:
(All part-time)

Harry Alger, M.L.A. (Chairman)
Lynn Sangster
Sid Holthe
Bob Kernaghan
Iola Johnston
Noel Stanley Butlin
Marilyn Lewis-Daines
Bette Purves
Erna Goertzen
Jean Golden
Donna Rose
Mary Norman
One representative - Alberta Hospitals Association
One representative - Alberta Medical Association
One representative - University of Lethbridge School of Nursing

Vacancies: None.

Appointment Procedure: Ministerial Order.

Term of Office: Members are appointed for terms varying from one to three years, at the pleasure of the Minister.

Remuneration Arrangements: According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order). Remuneration payable to the Chairman according to M.O. 16/86.

PROVINCIAL SENIOR CITIZENS' ADVISORY COUNCIL - Page 2

Records of Deliberations:	Minutes are recorded at all regular meetings and an annual report with recommendations is submitted to the Minister. These reports are available to the public.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Council.
Frequency of Meetings:	Four times per year; working sub-committees meet more frequently.
Duration:	Continuing.
Contact Person:	Mickey Casavant, Director, Appeal and Advisory Secretariat - 427-2709

SOCIAL CARE FACILITIES REVIEW COMMITTEE

Authorization:	The Social Care Facilities Review Act.
Purpose:	To review levels of care provided in Government operated and/or funded institutions; and to review both adult and child care facilities and to make recommendations to the Legislative Assembly.
Method of Financing:	Vote 3, Department of Social Services.
Membership: (All part-time)	Janet Koper, M.L.A. (Chairperson) Roy Brassard, M.L.A. Carol Wilmot Rita Nyback Ruby Hill George Abma Jean Wright Marilyn Sereda Sherrolynn Wilcox Ute Davies Thomas Poppitt Christina Jones
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Members are appointed for terms varying from one to three years, at the pleasure of the Minister.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order). Remuneration payable to the Chairperson according to O.C. 676/83.
Records of Deliberations:	Minutes are recorded and an annual report is submitted to the Legislative Assembly.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Committee. Submissions from citizens are welcomed.
Frequency of Meetings:	Generally on a monthly basis.
Duration:	Continuing.
Contact Person:	Mickey Casavant, Director, Appeal and Advisory Secretariat - 427-2709.

SOLICITOR GENERAL

Driver Control Board
Law Enforcement Review Board
Racing Commission, Alberta

DRIVER CONTROL BOARD

Authorization:	Motor Vehicle Administration Act.
Purpose:	To determine whether drivers referred to the Board should be permitted to hold an operator's licence and, if so, under what conditions. Remedial education or treatment may be prescribed and a driver's licence may be indefinitely suspended by the Board.
Method of Financing:	Vote 4, Department of the Solicitor General.
Membership:	George Pedersen (Chairman) George Harker (full-time) Raymond A. Sales (full-time) Nick Semotiuk
Vacancies:	Eleven (part-time).
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Unspecified.
Remuneration Arrangements:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order) for part-time members. Full-time members are salaried Government employees.
Records of Deliberations:	Minutes are recorded and restricted to internal use. A letter is sent to each individual after his or her appearance.
Appeal Procedure:	To the Court of Queen's Bench.
Citizen Participation:	N/A.
Frequency of Meetings:	Daily in Edmonton and Calgary and as caseload requires in other centres.
Duration:	Continuing.
Contact Person:	George R. Harker - 427-7178.

LAW ENFORCEMENT REVIEW BOARD

Authorization:	The Police Act.
Purpose:	To provide an independent avenue of appeal for members of the public or of a police force who find themselves aggrieved by the actions taken by a police department.
Method of Financing:	Vote 3, Department of the Solicitor General.
Membership: (All part-time)	Sidney V. Legg (Chairman) D.M. (Bud) McDonald Les J. Thirlwell
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	A member of the Board shall be appointed for a term of up to three years and is eligible for reappointment.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	All decisions are recorded and are available to the public. An annual report is presented to the Solicitor General.
Appeal Procedure:	None. However, aggrieved persons may pursue independent criminal or civil court action.
Citizen Participation:	By means of an appeal hearing to air a grievance. Hearings may be held in public or in camera, at the discretion of the Board.
Frequency of Meetings:	As required.
Duration:	Continuing.
Contact Person:	Gordon J. Armstrong - 427-3457.

ALBERTA RACING COMMISSION

Authorization:	The Racing Commission Act.
Purpose:	To administer The Racing Commission Act which concerns itself with the regulation and control of horse racing and racing tracks.
Method of Financing:	Primary source is Vote 5, Department of the Solicitor General (grant based on 4% of pari mutuel wagering less any annual percentage cuts applied by Treasury for retrenchment); secondary source is revenue received from track assessments, license fees and fines.
Membership: (All part-time except Chairman)	Roy A. Farran (Chairman) Don Buchanan Irven W. Parsons W.G. Pritchett Ken C. Amthor Jack Sheckter Brad H. Gunn
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	Approved by Management Policy Cabinet Committee from time to time. The Chairman is salaried senior Government official.
Records of Deliberations:	Records of hearings are maintained for internal use. An annual report is tabled in the Legislative Assembly.
Appeal Procedure:	A person who is dissatisfied with a decision of the Commission refusing to grant a licence or suspending or revoking a licence, may request a hearing and review by the Commission, after the Commission may vary, revoke or confirm the decision.
Citizen Participation:	Parties involved in a decision of the Commission may request a hearing and be present at the hearing. Also, through public representation on the Commission.
Frequency of Meetings:	Regularly once a month; more frequently if required.
Duration:	Continuing.
Contact Person:	Norma J. Froelick, Commission Secretary - 297-6552.

DEPARTMENT OF TECHNOLOGY, RESEARCH AND TELECOMMUNICATIONS

ACCESS - Alberta Educational Communications Corporation
Alberta Government Telephones Commission
Medical Research, Alberta Heritage Foundation for
Research Council, Alberta

ALBERTA EDUCATIONAL COMMUNICATIONS CORPORATION (ACCESS NETWORK)

BOARD OF DIRECTORS

Authorization:	Alberta Educational Communications Corporation Act.
Purpose:	To approve by-laws and set policy relating to the Alberta Educational Communications Corporation which may operate one or more broadcasting undertakings primarily devoted to the field of educational broadcasting; to produce, acquire, sell, lease, distribute, exhibit or otherwise deal in programs and materials of an educational nature whether for use in broadcasting or otherwise, in accordance with directions made by the provincial authority; and to acquire, prepare, publish, distribute and preserve, whether for a consideration or otherwise, any audiovisual materials, papers, periodicals and other literary matters of the Corporation.
Method of Financing:	Vote 4, Department of Technology, Research & Telecommunications.
Membership: (All part-time)	James R. Woroniuk (Chairman) Donald Bahnuik Harlan Hulleman William Hunchak Clement E. Collins Janet Ramsey-Brown Katherine Richmond Lucille Schmidt John E.V. Keast Mary Stephenson John S. McKay One representative - Dept. of Technology, Research & Telecommunications One representative - Dept. of Education One representative - Dept. of Advanced Education One representative - Dept. of Culture & Multiculturalism
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Up to three years; a director is eligible for reappointment for a second term of office, but not for a further term until the expiration of a period of three years after his/her second term has ended.

ALBERTA EDUCATIONAL COMMUNICATIONS CORPORATION (ACCESS) - Page 2

Term of Office: (continued)	The exceptions are the Chairman and any director who is an employee of the Government (of which there will be not less than three and not more than four) who are eligible for reappointment for further terms of office, each not exceeding three years.
Remuneration Arrangements:	Prescribed by Board by-law: Chairman - $250 per diem; members - $200 per diem.
Records of Deliberations:	Minutes of meetings are recorded for internal use. An annual report is laid before the Legislative Assembly, after which it becomes available to the general public.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	Usually every six weeks.
Duration:	Permanent.
Contact Person:	Roberta Gamble - 451-7250

ALBERTA GOVERNMENT TELEPHONES COMMISSION

Authorization:	Alberta Government Telephones Act.
Purpose:	To act as a public body responsible for the administration and operation of Alberta Government Telephones, subject to the regulation of the Public Utilities Board.
Method of Financing:	Commercial Crown Corporation.
Membership: (All part-time except Chairman and President)	Harry B. Hobbs (Chairman) Allan F. Collins Bill A. Graham Fred S. Weatherup Roy A. Bickell John W. Burrows Kenneth H.G. Broadfoot Merv C. Leitch Don G. Skagen Robert Sutcliffe John Thiessen Jim R. McDonald Frank Parotta Ewald Roesler William Montgomery Don Lowry Hal M. Neldner (President)
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Chairman and President are statutory appointments. The other members hold office at pleasure.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) and doubled as per Section 4 for members. The Chairman and President are salaried corporate officials.
Records of Deliberations:	Minutes are recorded for internal use.
Appeal Procedure:	Some decisions may be appealed to the Public Utilities Board.
Citizen Participation:	Representations may be made through the Public Utilities Board or to the Minister.
Frequency of Meetings:	Monthly or more frequently, if necessary.
Duration:	Continuing.
Contact Person:	Harry B. Hobbs - 425-3640

ALBERTA HERITAGE FOUNDATION FOR MEDICAL RESEARCH

Authorization:	Alberta Heritage Foundation for Medical Research Act.
Purpose:	To establish and support a balanced long-term program of medical research based in Alberta directed to the discovery of new knowledge to improve health and quality of health services in Alberta. The Foundation supports basic and clinical scientists, both well-established people and young people beginning new research careers. Investigators explore a broad spectrum of disciplines such as: biochemistry, microbiology, pediatrics, immunology, neurology, dentistry, pharmacology and many others.
Method of Financing:	Supported by a $300 million endowment fund and its investment earnings. The Foundation stands at arm's length from the Government of Alberta under the management of nine trustees.
Membership: (All part-time)	Eric A. Geddes (Chairman) Justice M.B. O'Byrne Gordon C. Swann Norman E. Wagner Myer Horowitz Peter Seland Dorothy Horton Arthur Wilson Donald Seaman
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Up to five years; a trustee is eligible for reappointment for a second term of office, but not for a further term of office until the expiration of five years after his/her second term has ended.
Remuneration Arrangements:	Trustees are remunerated for their services at rates prescribed by the Foundation.

ALBERTA HERITAGE FOUNDATION FOR MEDICAL RESEARCH - Page 2

Records of Deliberations:	At the end of each fiscal year, the Foundation must prepare a report summarizing its transactions and affairs during the preceding fiscal year and containing an audited financial statement. At the end of each three-year period the Foundation is required to prepare a triennial report containing a comprehensive statement of the activities of the Foundation in terms of its objects, a summary of the financial statements for the three years, a report of the projects undertaken and the loans or grants approved for those projects, and a summary of all projects approved and the funds expended on those projects. Both reports are laid before the Legislative Assembly, after which they become available to the general public.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	About twelve times per year.
Duration:	Continuing.
Contact Person:	Dr. Lionel E. McLeod, President - 423-5727

ALBERTA RESEARCH COUNCIL

Authorization:	Alberta Research Council Act.
Purpose:	The Board of Directors is the main policy-making body of the Alberta Research Council which may conduct, on a scientific or engineering basis: - research related to the utilization and upgrading of the natural resources of Alberta; - research on new and improved technical processes and methods that are or might be used in Alberta industries; - research on behalf or pursuant to agreements with persons, firms or organizations that wish to avail themselves of the expertise and facilities of the Alberta Research Council; - basic and applied research in the natural sciences with the objective of improving the welfare and progress of urban and rural life in Alberta; and - research to ensure the effective application of technology developed by the Alberta Research Council in both the public and private sectors of Alberta.
Method of Financing:	Grant support through Vote 3, Department of Technology, Research and Telecommunications covers approximately one-half of the budget. Additional funding is generated through research contracts performed for Alberta government departments and agencies, private industry and federal government agencies.
Membership: (All part-time except President)	F.D. Bradley, M.L.A. (Chairman) Hon. Larry Shaben Hon. Les Young Robert James Richard K. Kerr Roy O. Lindseth Ian D.C. Newbould John R. McDougall Clay R. Iverson Irene Teitz George B. Miller Michael A. Ward C.W. Bowman (President)
Vacancies:	Two.
Appointment Procedure:	Lieutenant Governor in Council.

Term of Office:	A member from a university or the private sector is appointed for a period of three years, and is eligible for one three-year reappointment. Cabinet Ministers and Members of the Legislative Assembly hold office for the term of the Government. The President of the Alberta Research Council is a continuing member of the Board.
Remuneration Arrangements:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for members. The Chairman is remunerated according to O.C. 675/83.
Records of Deliberations:	Minutes are recorded and distributed to the Board.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	There are four regular meetings of the Board of Directors per year; special meetings are held as required. The Executive Committee meets in each of the months that the full Board does not meet.
Duration:	Continuing.
Contact Person:	Dorothy M. Hollands - 450-5224

DEPARTMENT OF TOURISM

Tourism Education Council, Alberta

ALBERTA TOURISM EDUCATION COUNCIL

Authorization:	Ministerial Order - April 15, 1987.
Purpose:	To provide input and guidance to the Minister of Tourism regarding the development and implementation of education and training programs for Alberta's tourism/hospitality industry.
Method of Financing:	Vote 1, Department of Tourism.
Membership: (All part-time)	Stockwell Day, M.L.A. (Chairman) Bev Berenson One representative - Alberta Culinary Arts Foundation One representative - Tourism Industry Association of Alberta One representative - Alberta Restaurant and Food Services Association One representative - Alberta Chamber of Commerce One representative - Alberta Hotel Association One representative - Motel Association of Alberta One representative - Universities Coordinating Council One representative - Alberta Vocational Centres One representative - Council of Presidents of Colleges and Technical Institutes Deputy Minister, Department of Tourism Assistant Deputy Minister, Department of Advanced Education Assistant Deputy Minister, Department of Career Development and Employment
Vacancies:	Two.
Appointment Procedure:	Ministerial Order.
Term of Office:	At the pleasure of the Minister.
Remuneration Arrangements:	Chairman and members are reimbursed expenses. Chairman receives monthly M.L.A. fee.
Records of Deliberations:	Minutes of meetings are recorded and restricted to internal use.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Council.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	Susan R. Dowler, Executive Director - 422-0781

DEPARTMENT OF TRANSPORTATION AND UTILITIES

Electric Energy Marketing Agency, Alberta
Motor Transport Board, Alberta
Resources Railway Corporation, Alberta

ALBERTA ELECTRIC ENERGY MARKETING AGENCY

Authorization: Electric Energy Marketing Act.

Purpose: To act as the principal agent or broker in connection with the averaging of electric energy costs at the interfaces of transmission and distribution in Alberta, with the objectives of achieving essential equality of electric energy costs entering distribution systems throughout Alberta and achieving the minimum practicable level of such energy costs.

Method of Financing: Vote 5, Department of Transportation & Utilities.

Membership: (Full-time) Fred J. Dumont (Chairman)

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: At pleasure.

Remuneration Arrangements: The Chairman is a salaried senior Government official.

Records of Deliberations: Records are maintained for internal use. An annual report is tabled in the Legislative Assembly.

Appeal Procedure: None.

Citizen Participation: N/A.

Frequency of Meetings: N/A.

Duration: Permanent.

Contact Person: Eileen Y. Fedor - 422-1722

ALBERTA MOTOR TRANSPORT BOARD

Authorization:	The Motor Transport Act (Alberta) Motor Vehicle Transport Act (Canada) National Transportation Act (Canada)
Purpose:	Broadly, to regulate the activities of public vehicles providing passenger and freight transportation services on Alberta highways.
Method of Financing:	Vote 2, Department of Transportation & Utilities.
Membership: (All part-time except Chairman)	Gordon I. Bellingham (Chairman) Lou Hollinger Richard M. West John Channon Norman Clauson Jules Andrus Allan Smythe
Vacancies:	The Motor Transport Act does not limit membership.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	The Chairman is a salaried senior Government official. Part-time members are paid according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Weekly Board minutes are recorded and distributed to: Alberta Trucking Association; Canadian Transportation Lawyers Association; Canadian Law Information Council; Motor Vehicles Division of Alberta Solicitor General; Labour Canada; Alberta Workers' Compensation Board; the Chairmen of the Motor Transport Boards in British Columbia, Saskatchewan, Manitoba, Yukon, and Northwest Territories; Chairman and Secretary of the Alberta Board, and senior staff of Motor Transport Services Division.
Appeal Procedure:	An appeal lies from the Board to the Court of Appeal on a question of jurisdiction or law.
Citizen Participation:	Members of the public may attend any of the Board's public hearings. Anyone, other than the parties concerned, who wishes to be heard must file as an intervenor.

ALBERTA MOTOR TRANSPORT BOARD - Page 2

Frequency of Meetings:

Stage 1 (evidence not under oath) - twice per month.

Stage 2 (quasi-court process with sworn evidence) - approximately 20 per year; duration from one day to two weeks.

"Show Cause" hearings under section 24 of the Motor Transport Act (sworn testimony) - approximately 20-25 per year.

Disciplinary review meetings - approximately every 6 weeks. (These are internal meetings to determine the level of Board action to be taken for alleged contraventions of the Act.)

Board policy meetings (internal) - approximately every 6 weeks.

Duration: Continuing.

Contact Person: G.I. Bellingham - 340-5095 (Red Deer)

ALBERTA RESOURCES RAILWAY CORPORATION

Authorization:	The Alberta Resources Railway Corporation Act.
Purpose:	Generally, to construct, maintain and operate one or more railways within the Province.
Method of Financing:	Vote 3, Department of Transportation & Utilities.
Membership: (All part-time except Managing Director)	Hon. J.A. Adair, Minister of Transportation & Utilities (Chairman) Hon. D. Johnston, Provincial Treasurer Hon. I. Reid, Minister of Environment Robert C. Elliott, M.L.A. Harvey M. Alton Tom Mayson Allan F. Collins Charles Anderson (Managing Director)
Vacancies:	None.
Appointment Procedure:	Chairman and Vice-Chairman are statutory appointments. Other members are appointed by the Lieutenant Governor in Council.
Term of Office:	At pleasure.
Remuneration Arrangements:	The Managing Director is a salaried employee of the Corporation, whose remuneration is set by the Board. Directors, who are public representatives, are remunerated according to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
Records of Deliberations:	Minutes are recorded and distributed to the Board of Directors.
Appeal Procedure:	N/A.
Citizen Participation:	Through public representation on the Board.
Frequency of Meetings:	As required.
Duration:	Continuing.
Contact Person:	C. Anderson - 427-3165

TREASURY

Credit Union Stabilization Corporation
Local Authorities Pension Plan Board
Members of the Legislative Assembly Pension Plan Board
Municipal Financing Corporation, Alberta
Public Service Management Pension Plan Board
Public Service Pension Plan Board
Special Forces Pension Plan Board
Universities Academic Pension Plan Board

CREDIT UNION STABILIZATION CORPORATION

Authorization: Alberta Credit Union Act.

Purpose: To assure the repayment of members' deposits in a credit union, along with interest earned on the deposits.

Method of Financing: Assessment levied on all credit unions based upon a percentage of each credit union's assets.

Membership:
John Mason (Chairman)
Sandford Fitch
Elvin Christenson
Thomas Adams
Robert Hurlburt

Vacancies: None.

Appointment Procedure: Lieutenant Governor in Council; the Chairman and Vice-Chairman are appointed from the membership by the Minister.

Term of Office: At pleasure.

Remuneration Arrangements: All members are remunerated on the basis of $500 per day for Board and committee meetings, plus $65 per hour for time spent attending to Corporation business.

Records of Deliberations: Minutes are recorded for internal use. An annual report is distributed to the Government and the industry.

Appeal Procedure: N/A.

Citizen Participation: Through public representation on the Board.

Frequency of Meetings: Minimum of one Board meeting monthly; committee meetings as required.

Duration: Continuing.

Contact Person: Thomas Mundy, Chief Executive Officer - 428-6680.

LOCAL AUTHORITIES PENSION PLAN BOARD

Authorization:	The Local Authorities Pension Plan Act.
Purpose:	To conduct appeal hearings and to provide advice to the Minister on pension plan matters.
Method of Financing:	Vote 4, Treasury Department.
Membership: (All part-time except Chairman)	Jerry E. Faries (Chairman) Eldon Evans Allan F. Collins William A. Dartnell A. Gunter Bruckner John Foley Heather Smith
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Usually a four-year term.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order) for public representative.
Records of Deliberations:	Minutes are recorded for internal use.
Appeal Procedure:	Parties aggrieved by a decision of the Minister may appeal against that decision to the Board, as set out in Part 6 of the Local Authorities Pension Plan Act. A decision of the Board may be appealed to the Court of Queen's Bench on a question of law or jurisdiction.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	J.E. Faries - 427-7105

MEMBERS OF THE LEGISLATIVE ASSEMBLY PENSION PLAN BOARD

Authorization: Members of the Legislative Assembly Pension Plan Act.

Purpose: To conduct appeal hearings and to provide advice to the Minister on pension plan matters.

Method of Financing: Vote 4, Treasury Department.

Membership: Vacant at the time of printing.

Vacancies: Five.

Appointment Procedure: Lieutenant Governor in Council.

Term of Office: Usually a four-year term.

Remuneration Arrangements: N/A.

Records of Deliberations: Minutes are recorded for internal use.

Appeal Procedure: Parties aggrieved by a decision of the Minister may appeal that decision to the Board as set out in Part 6 of the Members of the Legislative Assembly Pension Plan Act. A decision of the Board may be appealed to the Court of Queen's Bench on a question of law or jurisdiction.

Citizen Participation: N/A.

Frequency of Meetings: As required.

Duration: Continuing.

Contact Person: J.E. Faries - 427-7105

ALBERTA MUNICIPAL FINANCING CORPORATION

Authorization: Alberta Municipal Financing Corporation Act.

Purpose: To assist municipal jurisdictions within the Province to obtain capital funds at the lowest possible cost through access to capital markets which would not be available to them on an independent basis.

Method of Financing: By sale of debentures.

Membership:
(All part-time)

Allan F. Collins (Chairman)
Allister J. McPherson
Frederick G. Stewart
Robert A. Splane
Archie R. Grover
Four representatives of municipalities

Vacancies: None.

Appointment Procedure: Five members are appointed by the Lieutenant Governor in Council, while four others are elected at the Corporation's annual meeting by the relevant classes of shareholders. Not more than three employees of the Government may be appointed to the Board.

Term of Office: For the five members appointed by the Lieutenant Governor in Council, there is no set term of office. The remaining four members are elected on a staggered basis for terms of three years to ensure that no more than two positions must be filled in any one year.

Remuneration Arrangements: The Chairman receives payment according to the Board bylaws. All other members except Government employees are reimbursed for travelling expenses.

Records of Deliberations: Minutes are recorded for internal use. An annual report is tabled in the Legislative Assembly, distributed to shareholders and others on the mailing list and is available to the general public upon request.

Appeal Procedure: N/A.

Citizen Participation: Through municipal representation on the Board.

Frequency of Meetings: Generally five to seven per year.

Duration: Continuing.

Contact Person: H.H. Strohbach, General Manager - 427-9711

PUBLIC SERVICE MANAGEMENT PENSION PLAN BOARD

Authorization:	The Public Service Management Pension Plan Act.
Purpose:	To conduct appeal hearings and provide advice to the Minister on pension plan matters.
Method of Financing:	Vote 4, Treasury Department.
Membership: (All part-time except Chairman)	Jerry E. Faries (Chairman) Brian Black Allan F. Collins Thomas D. Forgrave J. Clarence Roth
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Usually a four-year term.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order) for public representative.
Records of Deliberations:	Minutes are recorded for internal use.
Appeal Procedure:	Parties aggrieved by a decision of the Minister may appeal against that decision to the Board as set out in Part 6 of the Public Service Management Pension Plan Act. A decision of the Board may be appealed to the Court of Queen's Bench on a question of law or jurisdiction.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	J.E. Faries - 427-7105

PUBLIC SERVICE PENSION PLAN BOARD

Authorization:	The Public Service Pension Plan Act.
Purpose:	To conduct appeal hearings and provide advice to the Minister on pension plan matters.
Method of Financing:	Vote 4, Treasury Department.
Membership: (All part-time) except Chairman)	Jerry E. Faries (Chairman) Michael J. Poulter Deborah J. Horbach Allan F. Collins Gilbert Heise
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Usually a four-year term.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order) for public representative.
Records of Deliberations:	Minutes are recorded for internal use.
Appeal Procedure:	Parties aggrieved by a decision of the Minister may appeal that decision to the Board as set out in Part 6 of the Public Service Pension Plan Act. A decision of the Board may be appealed to the Court of Queen's Bench on a question of law or jurisdiction.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	J.E. Faries - 427-7105

SPECIAL FORCES PENSION PLAN BOARD

Authorization:	The Special Forces Pension Plan Act.
Purpose:	To conduct appeal hearings and to provide advice to the Minister on pension plan matters.
Method of Financing:	Vote 4, Treasury Department.
Membership: (All part-time) except Chairman)	Jerry E. Faries (Chairman) Norm E. Koch Michael P. Dungey Allan F. Collins Gerald Hopman Allan J. Habstritt
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Usually a four-year term.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order) for public representative.
Records of Deliberations:	Minutes recorded for internal use.
Appeal Procedure:	Parties aggrieved by a decision of the Minister may appeal that decision to the Board as set out in Part 6 of the Special Forces Pension Plan Act. A decision of the Board may be appealed to the Court of Queen's Bench on a question of law or jurisdiction.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	J.E. Faries - 427-7105

UNIVERSITIES ACADEMIC PENSION PLAN BOARD

Authorization:	The Universities Academic Pension Plan Act.
Purpose:	To conduct appeal hearings and to provide advice to the Minister on pension plan matters.
Method of Financing:	Vote 4, Treasury Department.
Membership: (All part-time except Chairman)	Jerry E. Faries (Chairman) Eric A. Hillman Ronald D. Bercov Patricia Clapp Eugene E. Falkenberg Allan F. Collins D. Ronald Franklin Brian H. McDonald
Vacancies:	None.
Appointment Procedure:	Lieutenant Governor in Council.
Term of Office:	Usually a four-year term.
Remuneration Arrangements:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order) for public representative.
Records of Deliberations:	Minutes are recorded for internal use.
Appeal Procedure:	Parties aggrieved by a decision of the Minister may appeal against that decision to the board under Part 6 of the Universities Academic Pension Plan Act. A decision of the Board may be appealed to the Court of Queen's Bench on a question of law or jurisdiction.
Citizen Participation:	N/A.
Frequency of Meetings:	Monthly.
Duration:	Continuing.
Contact Person:	J.E. Faries - 427-7105

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